

**CYNGOR CYMUNED LLANFAIR DYFFRYN CLWYD COMMUNITY  
COUNCIL [www.llanfaircommunitycouncil.co.uk](http://www.llanfaircommunitycouncil.co.uk)**

Draft Minutes of an Ordinary Meeting of the Council held at Llysfasi College, Ruthin on Monday 4<sup>th</sup> March 2024 at 7:30 pm.

**PRESENT** – Councillors Jayne Mayers (Chair), Keith Mouldsdale (Vice Chair), Ceri Ranson, Shaun Williams, Simon Knight Saunders, Osian Owen, and Owen Evans.

Also in attendance were the Clerk and RFO, Sian E Thomas, the new Clerk and RFO, Sam Roberts.

**Part 1**

The meeting commenced at 7:30 pm

1149. The Chair welcomed everyone to the meeting and went through the housekeeping matters. She introduced the new Clerk and RFO, Sam Roberts, to the meeting.
1150. **Apologies** were received from Councillor Baker and Councillor Jones.
1151. **Declaration of Interests**  
Councillor Mouldsdale declared a prejudicial interest in the Tyddyn Garreg planning application.
1152. **Public Participation Session.**  
No members of the public in attendance.
1153. **To Agree and Sign the Minutes of the Ordinary Meeting held on the 5<sup>th</sup> February 2024**  
The Council, having considered the minutes, agreed that they were an accurate record and that the Chair should sign them. This was **Proposed** by Councillor Mouldsdale and **Seconded** by Councillor Evans.
1154. **Matters arising from the minutes**
- a. The Clerk has contacted the church asking them to contact the archives as regards the ownership of the church wall. No response has been received as yet.
  - b. The Clerk has contacted DCC regarding the deeds for the rear of the Alms Houses. A response has been received stating that they will look into it and contact the resident concerned.
  - c. The Clerk has contacted Darren Millar regarding a date for a meeting between himself, the Council and DCC. A response has been received stating that he is waiting for DCC to suggest a date for the meeting.
  - d. The flooding by Salem Chapel has been reported to DCC.
  - e. DCC have been contacted asking if they can move the new litter bin that has appeared in the village. A response has been received stating that the

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bin was moved to its current position from another area of the village following requests from local residents. Councillors discussed the matter, querying the original and current locations of the bin. Councillors suggested placing a bin near Cae Mair to help reduce dog waste. The difficulty in acquiring and placing bins was discussed. Councillor Mouldsdale **Proposed** raising the matter with DCC, the Chair **Seconded**.

1155. As mentioned in the beginning, Sam has started. Sian will be staying until the end of the month to complete handover.

1156. The Chair mentioned that there was still a vacancy for a Councillor on the Council. Anyone interested in becoming a Councillor is asked to contact the Clerk.

1157. **Report from Hugh Evans, DCC Councillor**

Hugh Evans not present

1158. **Policies for Updating**

The following policies were discussed and updated. **Action:** Clerk to put the updated versions onto the website.

- a. Reserves and Investment Strategy – figures must be updated before the policy can be approved
- b. Procedures for Awarding Grants
- c. Concerns and Complaints Policy
- d. Retention and Disposals Policy
- e. Website Accessibility Statement – change listed phone number

The Chair **Proposed** accepting these policy updates, subject to outlined changes. Councillor Mouldsdale **Seconded**.

1159. **Playing Field Llanfair DC**

- a. The Chair reported that the electricity pole has been moved by SPN Energy.
- b. Hedge plants have been ordered – liaising with the schools regarding planting.
- c. Following discussions with planning, the Council is in discussion with DCC regarding the new entrance to the field.

1160. **Highway and Environment Issues**

a. Speeding Concerns

The Chair's query the 30 signs that remain in Pentrecelyn is with DCC - waiting for a reply.

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1161. **Finance Matters**

- a. The RFO gave an update on the banking situation and financial tasks. All the Council's funds are now with Unity bank and the HSBC accounts have been closed.
- b. The RFO presented the Schedule of Payment for February and all payments were agreed by Councillors.
- c. Councillors were reminded to let the Clerk know if they wish to receive their allowances for 2023/24 by the following day.

**February**

Date	Payee	Item	Amount
11/02/2024	Elwy Valley Tree Services Prees Heath	Hedge Cutting at Cae Llinos	£600.00
15/02/2024	Nurseries	Hedge Plants for Cae Llinos	£1,035.90
16/02/2024	AVOW	Clerk's Salary for February 2024 and expenses for January plus AVOW costs	£327.50
20/02/2024	SLCC	Annual Membership	£112.00
		Total	<b>£2,075.40</b>

1162. **Planning.**

Application 20/2024/0096 at Tyddyn Garreg: Erection of a masonry wall to the front boundary- No objections.

1163. **Correspondence for Review**

- a. BCUHB – put link on website
- b. Refuse Collections- put on website
- c. EMRTS Review- Closed 29<sup>th</sup> of February
- d. SLCC AGM – Sam to attend
- e. Zero Hour launch- Noted
- f. Trolley box rollout- no dates, to be queried with DCC
- g. Notification from SP Energy about works to trees
- h. IRP Wales annual report- Noted

1164. **Items brought to the Council's attention by Councillors.**

- a. Drains along road from Llysfasi junction to the school blocked- DCC reported issue resolved
- b. Alms Houses- Meeting with Jeff Davies on Friday the 8<sup>th</sup> to discuss.

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1165. It was agreed that the next Council meeting will be held on the 8<sup>th</sup> April 2024 at Llysfasi College at 7:30 pm.
1166. **It was Resolved: To move to Part 2 of the meeting, excluding the Press and Public.**

The meeting ended at 8:35pm.

CHAIR

DATE

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