

Cynhelir Cyfarfod Cyffredin o'r Cyngor ar 13/06/22 am 7 yr hwyr

**An Ordinary Meeting of the Council is to be held on
MONDAY 13 June 2022 at 7.00 PM.**

COMMUNITY HUB CENTRE, COLEG CAMBRIA LLYSFASI LL15 2LB This will be a hybrid meeting [video and face to face]. Will Councillors and members of the public and press wishing to attend remotely please download Zoom and enter

Meeting ID: 972 228 1061 Password: 4h6JQV

<https://us02web.zoom.us/j/9722281061?pwd=V2lITTRWT0UwVXBpVy9jUk85SWhHQT09>

Please join before 7 pm [the waiting room will be open from 6.45 pm]. If you have any queries it would be helpful to receive these before the day of the meeting please. Diolch yn fawr. Eirwen Godden, Clerk to the Council

AGENDA

RHAN 1 Gwahoddir y Wasg a'r Cyhoedd fod yn bresennol

PART 1 The Press and Public are invited to attend this part of the meeting

[NOTE – ITEM 7.3 RE PARADWYS WILL BE DISCUSSED AT THE BEGINNING OF THE MEETING BETWEEN 7 & 7.30 PM]

- 1 Apologies for absence
- 2 Declarations of Interest
- 3 Confirmation of Minutes of the AGM/Ordinary Meeting of the Council held on 16/05/22 Click here to view [2022Minutes0516](#)

4 Materion Cymunedol/Community Matters

4.1 Former School Site and Playing Field Llanfair D C To consider

[a] Steering group meeting notes 12/05/22 [attached]

[b] Feedback from the consultation day Click to view

[Feedback from Llanfair Sports Day 280522](#)

[Leaflet for Mabolgampau 280522 Cym](#) and [Leaflet for Sports Day 280522](#)

[c] Community Asset Transfer Process Update

5 Gohebiaeth/Correspondence To consider

5.1 Email dated 30/05/22 from DCC re Representative on DCC's Standards Committee copy attached

6 I Ystyried adborth/adroddiadau o gynadleddau / hyfforddiant / cyfarfodydd

To consider feedback/report[s] on conferences/training/meetings

7 Cynllunio/Planning www.denbighshire.gov.uk/planning To confirm action taken re

7.1 Application 20/2022/0396 dated 17/05/22 submitted by Mr John Pugh [as agent] – Erection of Porch at the Village Hall, Llanfair DC

7.2 Application 20/2021/1235 dated 24/05/22 submitted by Mr C Jones [agent] – Erection of 10 holiday accommodation units, formation of parking and internal track and associated works – land at Three Pigeons Inn, Graigfechan

7.3 To consider Application 20/2022/0426 dated 16/05/22 submitted by Robert Homes Ltd - Erection of 21 dwellings including access, internal estate road, landscaping and associated works – land adjacent Paradwys, Graigfechan.

Click here to view [Draft Community Council Response 20-2022-0426 Paradwys June 2022v3](#)

7.4 Application 20/2022/0449 dated 30/05/22 submitted by Alex Morgan – Erection of two storey extensions to front and side of dwelling and associated works – Melin y Coed, Llanfair DC

8 Prifffyrdd a'r Amgylchedd/Highways & Environment – To receive and consider a general update on ongoing matters **8.1 DCC Highways 8.2 Footpaths**

8.3 Speeding & Noise Click here to view [Letter 170522 from Lee Waters, Dep Minister for Climate Change](#) & [Letter 250522 from David Jones MP](#)

8.4 Flood Prevention Scheme[s] 8.5 Litter Bins 8.6 A525 Llanfair Village Sign

8.7 Hedging & Parking at Bron y Clwyd, Llanfair

9 Materion Ariannol/Financial Matters –

9.1 To review policies on Contracts – the level for a formal tender process should be consistent in both documents, that is, 25k; and to amend sentence in Standing Orders re advertising to read “If no such list is maintained, then in such newspapers circulating in the district and/or in any other manner that is appropriate”

Click to view [Standing Orders Clause 24.1 pg6](#) & [Financial Regulations Clause 11.1 g pg 4](#)

9.2 To approve **Annual Return for the year ended 31 March 2022**

Click here to view [Completed Annual Return & Supporting Papers 310322](#)

9.3 Payment of Accounts/Invoices – To approve

£530.50 AVOW [Clerk's June salary inc payroll fee] via Standing Order

£97.20 [refund to Cllr Steve Whipp in lieu of water connection prepayment fee]

£62.58 Victoria Collins [items for consultation day held at Llanfair Sports Day 28/05/22]

£150.00 Doodle IT [website hosting fee]

9.4 To consider **Requests for Financial Aid**

10 Dyddiadau Cyfarfodydd yn y Dyfodol/Dates of Future Meetings [7 pm start]

10.1 Dates for 2022/23 - [Coleg Cambria Llysfasi Covid permitting], 11/07/22, 12/09/22, 10/10/22, 14/11/22, 12/12/22, 09/01/23, 13/02/23, 13/03/23

RHAN 2 Eitemau Cyfrinachol – Gwaherddir y Wasg a'r Cyhoedd

PART 2 Confidential Items – Exclusion of Press & Public To consider **11 Co-options**

Agenda Item 4.1 [a] Llanfair Steering Group Report 120522

Llanfair DC Community Council

Former Llanfair school repurposing leadership steering group

Notes from Zoom meeting held on 12 May 2022

Present were; Phil Bennett-Lloyd, Caroline Ross, Toria Collins, Helen Stalford and Steve Whipp.
Apologies had been received from Richard Cotter.

The notes from last meeting of 25 April 2022 were agreed.

1. Procurement protocol – SW advised the meeting that the Community Council as a corporate body must ensure that it adheres to its standing orders and in particular follows financial compliance. Eirwen Godden had advised that procurement through Cadwyn Clwyd relating to the playing field had been approved by agreement of the Community Council that Cadwyn Clwyd should undertake this work and to ensure compliance with the EU grant requirements. Authorisation for procurement Items such as connection to a water supply would be addressed by a resolution that would be proposed at the Community Council meeting of 16 May 2022.
2. Eirwen Godden had advised that Llyr Williams was satisfied that the proposed temporary lease for the playing field proposed by DCC was suitable. EG would be able to sign the lease on this basis. Llyr did point out that any changes on the site were subject to DCC approval. SW had written to DCC listing some preliminary changes and DCC had responded that it was happy to approve these and for them to go ahead. The exception was that a pedestrian gate should not be provided from the school playground as this could indicate a right of way that DCC would not be happy with. SW responded and proposed a narrow gap in the fence to allow access to retrieve items that went over the hedge from the field into the playground.
3. Matters arising from the 25 April meeting:
 - a. SW advised that N Wales Wildlife had been asked about liability for work undertaken by volunteers. NWW was yet to respond but had indicated that it would register volunteers and ensure that they were supervised for the work proposed and had suitable protective equipment.
 - b. The development of the proposed works on the site should be scheduled and prioritised and TC undertook to take the list of items to be procured and installed and to put them into a chart showing the likely sequencing. This could be used with Cadwyn Clwyd to schedule purchase of items under the Green Communities fund as well as other requirements such as planting. The schedule would identify whom to undertake the work and a broad indication of timescale.
 - c. TC advised that the procurement of Landscape Architects was now in train with Cadwyn Clwyd and would be expected to start shortly.
4. The meeting discussed the proposals for community engagement, and these were centred on materials to be developed for the forthcoming Sports Day on 28 May 2022. Display Boards would be provided, and a leaflet(s) prepared informing residents about the principles behind the scheme and inviting people to register interest in becoming involved with or hearing about events on the playing field. This would also announce a bat and moth event to be held late June 2022 with experts on hand to provide advice. This would be suitable for all ages. TC, HS and CR would liaise to develop the materials and further events would then follow.
5. The group considered it essential that a meeting be held with the Community Council to ensure that councillors were fully appraised of the scheme and became advocates for the project. SW agreed to raise at the CC meeting.
6. A Facebook site had been set up by RC. Feedback was positive from the steering group and councillors would be asked for observations or input at the Community Council meeting on 16 May 2022. Following this the

site would go live and be more widely advertised. RC was keen to moderate the site closely and TC also offered to help with moderation.

7. PBL had made good progress regarding acquisition of a fallen tree and has held meetings with George Faire and with a local sculptor, John Merrill. John had offered to seek Arts Council funding for a primer that would enable exploration of how the tree could be used to provide educational opportunity and amenity to the community. PBL was asked to pursue this and to consider how the gift of the tree could potentially be used to leverage further grant funding.
8. The meeting noted the details of the insurance schedule which had been circulated. The items included on the schedule were covered from 2 May 2022. Excesses were also shown. Eirwen Godden was thanked for facilitating this. The additional premium seemed very reasonable.
9. The meeting noted the structural survey report which had been circulated ahead of the meeting. It was expected that the report and its implications would be discussed at a forthcoming Community Council meeting. The steering group thought that it was essential that itself and the Community Council could demonstrate to residents how it had thoroughly explored the options for consideration of a Community Asset Transfer.
10. SW undertook to survey and draw the existing entrance gate arrangement. This would be used to design the proposed new arrangement and allowing for disabled and pedestrian access to the site.
11. The date for the next meeting of the steering group would be **Thursday 16 June 2022 at 7pm**. For the present meetings would continue to be held on Zoom. **There may also be a need for a meeting to consider the outcome from the Sports Day consultation.**

Agenda Item 5.1 DCC Email 30/05/22

Gary Williams

Annwyl Glerc,

Ail-benodi'r Cyngorydd Gordon Hughes, Cyngor Tref Corwen i Bwyllgor Safonau'r Cyngor Sir

Fel y gwyddoch, mae'n rhaid i Bwyllgor Safonau'r Cyngor Sir fod â chynrychiolydd Cyngor Cymuned ar y pwyllgor ac mae'r Cyngorydd Gordon Hughes wedi cytuno i wneud cyfnod arall yn y swydd yn amodol ar gymeradwyaeth y Cyngor Llawn ac ymgynghori gyda phob cyngor dinas, tref a chymuned yn yr ardal.

Gwerthfawrogaf petaech yn cyflwyno'r llythyr hwn i'ch Cyngor yn ystod eich cyfarfod nesaf a darparu unrhyw adborth i mi erbyn 11 Gorffennaf 2022 fan bellaf.

Cofion cynnes,
Gary

Dear Clerk,

Re-appointment of Councillor Gordon Hughes, Corwen Town Council to the County Council Standards Committee

As you will be aware the County Council's Standards Committee is obliged to have a Community Council representative on the Committee and Councillor Gordon Hughes has agreed to carry out a further term of office, subject to Full Council approval and consultation with all town, city and community councils operating within the area.

I would be grateful if you could place this communication before your Council at the next available meeting and revert to me on or before the 11th July 2022 with any feedback.

With kind regards

Gary