

CLERK – MRS EIRWEN GODDEN
35 MAES CANTABA
RUTHIN LL15 1YP

TEL 01824 707151 clerk.llanfairdc@gmail.com
8 June 2020

The Annual Meeting of the Community Council, to be followed by an Ordinary Meeting, is to be held on **MONDAY 15 June 2020 at 7.00 PM. This will be a virtual meeting held online using Zoom [video/telephone conferencing] software.** Councillors will be able to attend remotely [details emailed/posted separately] to consider the matters listed on the agenda below. Items not listed will not be discussed.

Members of the public and press are allowed access and will have requested attendance and joining instructions, prior to the meeting, from the Clerk.

Eirwen Godden, Clerk to the Council

AGENDA

PART 1 The Press and Public are invited to attend this part of the meeting ANNUAL MEETING

- 1 Apologies for absence
- 2 Retiring Chairman's Remarks
- 3 Election of Chairman and Vice-Chairman for 2020/21
- 4 Declarations of Interest
- 5 Minutes of the AGM/Ordinary Meeting 13 May 2019 [confirmed on 10 June 2019]

ORDINARY MEETING

- 6 Confirmation of minutes of the Open/Ordinary Meeting held on 9 March 2020

7 Correspondence To note

- 7.1 Coronavirus & Other Updates from OVW/SLCC/DCC already circulated.
- 7.2 letter dated 18/05/20 sent to residents by Wales & West Utilities about highway closures during June and July re essential work to connect to the gas network [copy received by the Clerk on 29/05/20].

8 Planning www.denbighshire.gov.uk/planning

8.1 To endorse action taken regarding the following planning applications received during the Covid crisis:

Application 20/2020/0050 The Cottage Fron Isaf, Pentrecelyn submitted by Mr & Mrs Barlow. Alterations to attached barn to form an extension to the existing dwelling at the above property.

Application 20/2020/0172 Ty Isaf, Llanfair D C. Submitted by Mr & Mrs R Edmunds. Erection of replacement extensions and associated works at the above property.

Application 20/2020/0207 The Cottage Fron Isaf, Llanfair D C submitted by Mr & Mrs Barlow. Erection of an agricultural building for the housing of livestock & storage of feed & machinery, formation of hardstanding & installation of septic tank.

8.2 To consider planning applications received:

Application 20/2020/0396 Garth y Fron, Pentrecelyn submitted by Mr & Mrs David & Rachel Wood. Erection of extensions to side and rear of dwelling and associated works. Council response required by 18/06/20

9 Highways & Environment –

9.1 To endorse action taken regarding the following application received during the Covid crisis – Public Path Diversion Order – Public Footpath No 19 – Castell Graigadwywynt OS Grid Ref SJ 12313 53649 to SJ 12249 63664.

10 Financial Matters – To

10.1 approve summary of Income & Expenditure and Receipts & Payments Cashbook for the period 1 April 2019 to 31 March 2020

10.2 receive an update on the audit process, internal auditor's report and recommendations, and approve the Annual Return before submitting to the external auditor

10.3 approve Payment of Accounts/Invoices

10.4 consider Requests for Financial Aid:

[a] Capel Ebenezer Graigfechan [running costs]

[b] Capel Salem [running costs]

[c] Hope House Children's Hospice [palliative nursing care for children and young people]

[d] Tarian Cymru [provision of PPE to health and care workers in Wales during the Covid-19 crisis]

[e] Cadwch Curiadau Keep the Beats [in aid of a mobile Covid-19 Cardiology Clinic]

[f] Urdd National Eisteddfod Sir Ddinbych/Denbighshire [support to stage festival]

10.5 approve a revised Policy on Reserves

10.6 review annual Risk Assessments, including financial risks

10.7 approve an Investment Strategy

10.8 approve action taken by the Clerk to engage A5PC Computer Services N Wales to *overhaul the Council's computer and to carry out essential work including setting up replacement equipment

10.9 approve the purchase of a new laptop computer and associated equipment [sum included in precept budget]

PART 2 Confidential Items – Exclusion of Press & Public

11 Repairs and Renovations to the War Memorial Llanfair DC - To

11.1 receive an update on the tender process and to endorse action taken to date

11.2 appoint a contractor to carry out the repairs and renovations

11.3 approve the payment of an additional insurance fee to cover minor JCT works

11.4 to consider a quotation from a specialist architectural photographer to produce a digital composite montage image of the scheme

12 DATES OF FUTURE MEETINGS

13/07/20 [Ysgol Llanfair – TBC], 14/09/20 [Coleg Cambria Llysfasi], 12/10/20 [Ysgol Llanfair], 09/11/20 Ysgol Pentrecelyn], 14/12/20 [Genus Centre Llanrhydd]

11/01/21 [Coleg Cambria Llysfasi], 08/02/21 Ysgol Llanfair], 08/03/21 [Ysgol Pentrecelyn]

CYNGOR CYMUNED LLANFAIR DYFFRYN CLWYD COMMUNITYCOUNCIL

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6 July 2020

An Ordinary Meeting of the Council is to be held on **MONDAY 13 July 2020 at 7.00 PM. This will be a virtual meeting held online using Zoom [video/telephone conferencing] software.** Councillors will be able to attend remotely [details emailed/posted separately] to consider the matters listed on the agenda below. Items not listed will not be discussed.

Members of the public and press are allowed access and will have requested attendance and joining instructions, prior to the meeting, from the Clerk.

[Eirwen Godden, Clerk to the Council](#)

AGENDA

PART 1 The Press and Public are invited to attend this part of the meeting

ANNUAL MEETING

- 1 Apologies for absence
- 2 Declarations of Interest
- 3 Confirmation of minutes of the Annual and Ordinary Meeting of the Council held on 15 June 2020

4 Community Matters [45 minutes has been allocated to this item]

- 4.1 To consider options for the future use of the former Llanfair village school and field [[attached](#) report written by Councillor Steve Whipp]

5 Correspondence

- 5.1 Email dated 30/06/20 from a resident to DCC, including response Re ideas for old school building, traffic speed on the A525 and footpath Llanfair-Ruthin
- 5.2 Email dated 02/07.20 from DCC Re update on community co-ordinators – Coronavirus Pandemic

6 To consider feedback/report[s] on conferences/training/meetings

7 Planning www.denbighshire.gov.uk/planning

- 7.1 To receive and consider an update re Application 20/2019/0510 Silver Birches, Llanfair D C – query re compliance with conditions of approval to fell 5 trees and planting replacements within the residential curtilage.

- 7.2 To consider applications received -

Application 20/2020/0395 Silver Birches, Llanfair D C submitted by Rachel Davies & Alun Lewis. Demolition of existing garage, erection of two storey side extension and creation of additional parking.

Application 20/2020/0436 Tan y Graig, Pentrecelyn submitted by Mr Dean Irvin. Change of use of land by the siting of 4 no holiday accommodation units, installation of a package treatment plant, access track and associated works.

8 Highways & Environment – To receive and consider updates on

- 8.1 Public footpaths [676.1]
- 8.2 Road improvements and flooding matters [676.2]

9 Financial Matters – To

- 9.1 approve Summary of Income & Expenditure for the period 1 April to 30 June 2020
- 9.2 approve Payment of Accounts/Invoices
- 9.3 consider Requests for Financial Aid:
 - [a] Llanfair Church [grass cutting costs]
 - [b] Capel Bethel, Pentrecelyn [running costs]
 - [c] Marie Curie - Denbighshire [cost of night and day nursing services]
- 9.4 approve revised Financial Regulations [changes to para 11.1 a. ii - in accordance with the internal auditor's recommendations]

9.5 approve draft Website Accessibility Statement

PART 2 Confidential Items – Exclusion of Press & Public

10 Repairs and Renovations to the War Memorial Llanfair DC - To

10.1 receive an update on the tender process

11 DATES OF FUTURE MEETINGS

14/09/20 [TBC Coleg Cambria Llysfasi], 12/10/20 [Ysgol Llanfair], 09/11/20 Ysgol Pentrecelyn], 14/12/20 [Genus Centre Llanrhydd]

11/01/21 [Coleg Cambria Llysfasi], 08/02/21 Ysgol Llanfair], 08/03/21 [Ysgol Pentrecelyn]

Report to: Llanfair Dyffryn Clwyd Community Council

1 June 2020

By: The Neighbourhood Plan Working Group

Options for the future use of the existing Llanfair village school and its field.

1. Purpose

This report has been prepared to present options relating to potential future uses for the former Llanfair DC school: the building, its playground and playing field. The report is to enable the Community Council to discuss and consider the options for the future of the school and its grounds, to determine a preferred outcome put in place actions to achieve this. The site is shown in Figure 1.

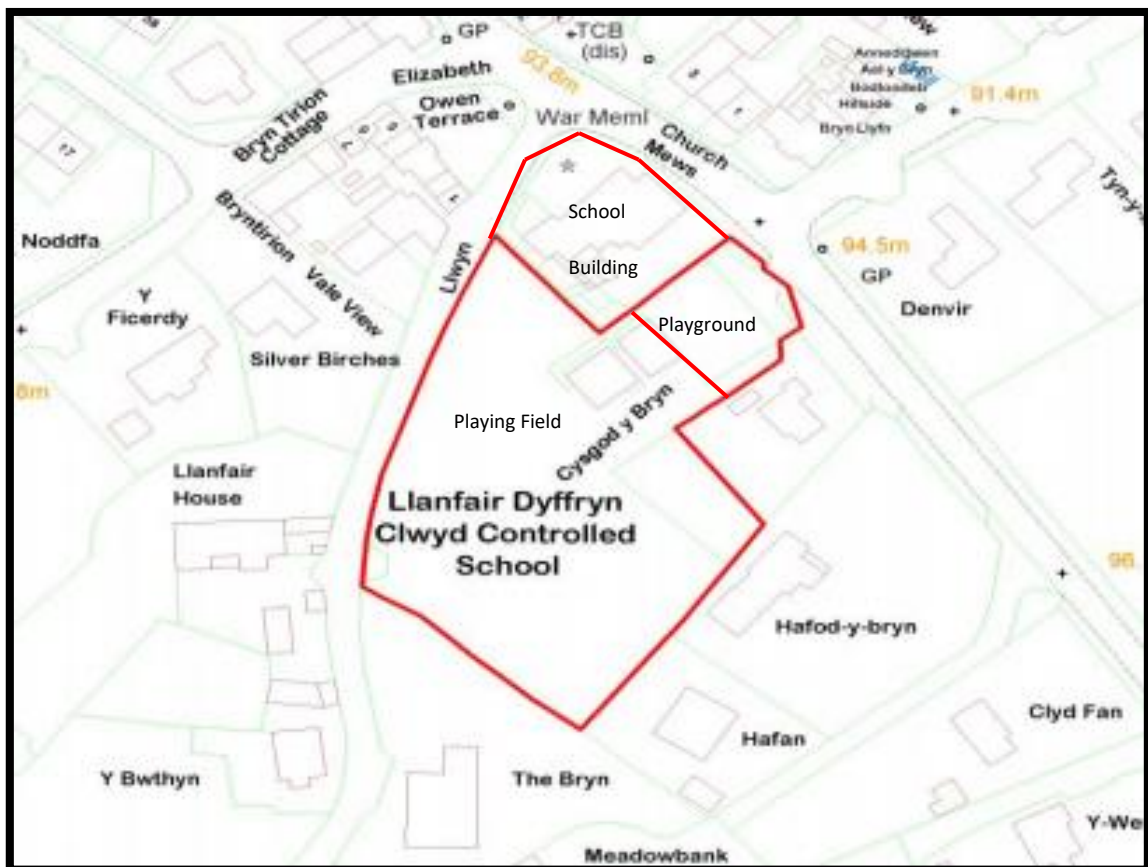


Figure 1 The former Llanfair Dyffryn Clwyd School site.

2. History

Llanfair Dyffryn Clwyd (DC)'s school was built in 1862. The school building has undergone some extension and development. The grounds which are to the side and rear comprise hard surfaced playground and a grassed playing field. Temporary classrooms were installed to accommodate additional pupils, but these are to be removed. Ownership of the school and its grounds is now with Denbighshire County Council with grounds having been transferred from the Church of Wales. The school has been replaced with a new school sited on Bron Y Clwyd. The old school became vacant in early 2020.

The former school has strong societal significance and has represented a focal point in the development of many people living in the area. It has historic significance and forms a key feature that comprises the sense of place in the village.

The existing school is a Grade 2 Listed Building and sits within the village Conservation Area. Its construction is in keeping with the other buildings: The Church, Alms Houses, the White Horse Public House and the adjacent houses.

Denbighshire County Council has reviewed its interest in future use of the school and has confirmed that it is surplus to its requirements. The school site was included in Denbighshire County Council's Local Development Plan as a Candidate site (CS-20E-169). Llanfair DC responded to the consultation on the candidate sites indicating its interest in determining the best future use for the site for the widest benefit to the community.

This note has been prepared in the context of the broader aims and objectives of the outcomes set out in Denbighshire County Council's Local Development Plan (2006 – 2022) and seeks to align outcomes with that plan. The Llanfair DC Neighbourhood Plan has direct reference to and alignment with both National and County objectives set out in the Well-being of Future Generations (Wales) Act 2015.

Discussions with Denbighshire County Council have indicated that it would be receptive to approaches to transfer assets using the Welsh Government's Community Asset Transfer guidance system. Documents have been provided by Denbighshire County Council's Asset Manager setting out the requirements for this. The process allows Community Councils to set out a case for the adoption of community assets. The Welsh Government recognises the importance of community assets and has a specific commitment *"to work with communities to help maintain local facilities that bring people together,, helping communities take ownership of assets in their local area when this is the best option."* The process is in three stages: the stage 1 pre-application expression of interest, the stage 2 expression of interest and stage 3 full application.

Denbighshire County Council's Asset Manager has stated that separate applications could be made for the former school building including its playground and for the playing field.

3. Requirements

The Community Council has developed a Neighbourhood Plan which provides a vision for the villages of Llanfair DC, Graigfechan and Pentrecelyn. Consultation was undertaken in early 2018 in the villages to consider the broader context of the communities and the aspirations for future facilities and this was led by the Neuadd Eleanor village hall management committee. This provided feedback on the community's needs and wishes and has been used as one source to consider how the existing school and its grounds could provide amenity for the future. The consultation feedback has been built into the Neighbourhood Plan which has been presented and adopted by the Community Council.

4. Alternatives

Feedback from the village community needs survey was that the existing school site and its grounds should be used for a purpose that would benefit the whole community. There could be potential for the school building to be converted to provide sheltered accommodation and possibly with a communal area where residents from both the school and the adjacent alms houses could meet. If this option were to be taken forward a full survey of the fabric of the school would need to be carried out to identify what would be needed to preserve the fabric and enable conversion, bearing in mind modern regulations.

Other potential uses that have been suggested for the school include:

- Use of the school building (or a part of it) as a village shop. It has been suggested that the shop could be provided as an extension of the existing community owned shop in nearby Pwllglas.
- Use of the school building as a business incubator, similar to the Rhewl Technology Centre, where new start-up businesses can rent office space at an advantageous rate thereby stimulating the local economy.
- Creation of a Peace Garden in the school grounds. There are beautiful views from the grounds across the Vale and the Neighbourhood plan has identified the need for a respite area where people can seek peace and quiet.
- Provision of a children's play area; this would continue the use of the school grounds for the benefit of the children in the village. There is provision in the Neighbourhood plan for provision of play area on the nearby new housing development.
- Provision of an exercise trail on the school field with exercise apparatus.
- A related need identified in the Neighbourhood Plan has been for a cycling "pump track" to encourage development of riding skills.
- Provision of allotments or gardening-based activity.
- Affordable housing

5. Other related considerations.

5.1 The Llanfair DC Community Council has been engaged with Grwp Cynefin concerning the future of the Elizabeth Owen Almshouses. The ownership and potential future management of the Almshouses is

being considered and are presently (May 2020) awaiting further input before any decisions or actions can be taken. Future management options could usefully be integrated with the re-purposing of the former school building.

5.2 Proximity of the school site to the A525 and the junctions with Bron Y Clwyd and the Graigfechan Road present both opportunity and constraint on any development. Any development involving traffic movement would require consideration by the Highways division of Denbighshire County Council. Non-vehicular access to the site could potentially be considered along the existing bridleway which runs alongside the Almshouses and from which there is an existing field entrance. Parking may be able to be agreed at Neuadd Eleanor for people using the playing fields.

5.3 As a measure to assist in the wellbeing of residents of the area the provision of allotments has been suggested. There exists a group based in Graigfechan which forms a gardening cooperative and either this group or a new group could be formed to provide support to and enable a gardening-based facility. Examples from around the UK have shown the benefit that can arise from community based, safe, supportive working environment to nurture the physical and mental health of the community.

5.4 Llanfair DC has developed a biodiversity action plan which is incorporated into the Neighbourhood Plan. Working with organisations such as the North Wales Wildlife Trust, there is a strong community-based aim to encourage developments that enhance the natural biodiversity of the area. Part of this includes consideration of how wildlife corridors can be encouraged to enable transfer of species across the Vale of Clwyd and between the formal and informal reserves in the area.

5.5 The villages are well provided for in terms of buildings for meeting places. The Neuadd Eleanor hall provides flexible accommodation for a range of community-based activities. There has recently been provision of a meeting room in the Church. Along with these the new School has a community room and the existing school at Pentrcelyn provides a potential meeting place. The churches and chapels in the area also serve as meeting places. Llysfasi College is also building a community room and the Genus Centre has been generous in allowing use of its premises for meetings. The public houses in the villages also provide meeting places.

5.6 Any proposal that is determined to be pursued would require to have a business case developed clearly showing the costs and benefits in the broad context. This should be presented as part of the business case for consideration and formal endorsement by the Llanfair DC Community Council. It is likely that any costs arising from the adoption of the school playing field would be small as most of the activity would be undertaken on a voluntary basis. However, there should be a full appraisal of the needs and a risk analysis presented. There could be a need to provide insurances. There could also be a need periodically to employ tree surgeons to undertake work on the large mature trees in the grounds. For the former school building and the playground, the costs and liabilities would be likely to be more complex but also dependent on the activity proposed and the ownership.

5.6 The Llanfair Community Council should encourage consideration of the various business models that could be adopted for bodies to be involved with or manage the assets for the future. These might include voluntary sector constitutions. The Llanfair DC Community Council needs to ensure that it has full awareness of the implications for involvement with or adoption of assets.

5.7 Denbighshire County Council's Local Development Plan report of July 2019 showed the need for housing of all types across the county and identified the need in broad terms across sub-regions. In the Ruthin and East area between 2018 and 2023 there was seen to be a need for 71 social houses and 26

intermediate, giving 97 in total. The report also identified the need to bring unused housing back into use and this formed the drive for discussion around the Elizabeth Owen Almshouses. The development of 63 new houses in Llanfair DC presented a range of housing with 2-bedroom bungalows, 2- & 3-bedroom townhouse style and semi-detached houses as well as 4-bedroom detached houses. These are priced from £185,000 upwards and may stimulate churn in house occupancy in the villages, releasing more affordable stock to meet needs.

5.8 There is a need to form a consensus view on the preferred use for any of the former school assets for the future and this will be crucial in making a case to the County Council for Transfer of that assets. It is suggested that as broad a section of views be collated to seize the opportunity that is presented to shape the use of these assets for the benefit of the community. Sitting in the Conservation Area there is a chance that would be unlikely to be repeated to bring about the vision expressed in the Neighbourhood Plan to create a sense of space in this unique setting.

5.9 Funding and investment

Several avenues for grant aid support and investment opportunities exist to support the redesign and redevelopment of these sites. Robust business cases will be required to underpin any bid and seed-corn funding is likely available to help with this. Early development of options will improve the funding prospects.

6. Recommendations

It is recommended that the Llanfair DC Community Council should discuss and agree on the future use of the school and its grounds.

- i) Llanfair DC Community Council should formally express an interest (pre-application) in the former School, its playground and playing field to Denbighshire County Council following the Welsh Government's framework for transfer of assets. These should be as two applications for i) the building and playground and ii) the playing field.
- ii) Llanfair DC Community Council should continue to hold discussions with relevant bodies with interests in the adjacent Alms houses to determine the best use of the former school building and its playground in line with the options set out in this report. This with a view to presenting a business case for their use.
- iii) That Llanfair DC Community Council should put in place measures to develop an application for the use of the former school playing field. Having expressed an interest in the site for the benefit of the community Llanfair DC Community Council should promote and support the Asset Transfer process for the playing field site. This would entail setting up a group with clear terms of reference for future use of the field in line with the needs identified in the Neighbourhood Plan. The group would report to the Community Council and would develop a plan to enable the second (expression of interest) and third stage (full application) of the Asset Transfer to take place.
- iv) Llanfair DC Community Council should include the strategy for the future development of the school and its playground in the Neighbourhood plan to advise policy and responses to any planning consultations.

References:

DENBIGHSHIRE COUNTY COUNCIL, LOCAL DEVELOPMENT PLAN 2006 – 2021, Adopted 4th June 2013

Llanfair DC Community Council response to Denbighshire County Council consultation on strategic housing sites CS-20E-169. July 2019

Llanfair DC Neighbourhood Plan v 5 December 2019

Llanfair Dyffryn Clwyd Basic Services Feasibility Study, Cadwyn Clwyd, September 2018

Llanfair Dyffryn Clwyd Biodiversity Action Plan - Environment (Wales) Act 2016 Part 1 - Section 6, The Biodiversity and Resilience of Ecosystems Duty, Report 2019

Welsh Government, Ystadau Cymru, Community Asset Transfer

Denbighshire Local Housing Market Assessment, Strategic Planning and Housing, July 2019

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7 September 2020

An Ordinary Meeting of the Council is to be held on **MONDAY 14 September 2020 at 7.00 PM. This will be a virtual meeting held online using Zoom [video/telephone conferencing] software.** Councillors will be able to attend remotely [details emailed/posted separately] to consider the matters listed on the agenda below. Items not listed will not be discussed.

Members of the public and press are allowed access and will have requested attendance and joining instructions, prior to the meeting, from the Clerk.

Eirwen Godden, Clerk to the Council

AGENDA

PART 1 The Press and Public are invited to attend this part of the meeting

- 1 Apologies for absence
- 2 Declarations of Interest

3 Confirmation of minutes of the Ordinary Meeting of the Council held on 13 July 2020

4 Community Matters

4.1 To receive and consider an update regarding options for the future use of the former Llanfair village school and field [683.1]

4.2 To receive and consider an update on Mains Gas

5 Correspondence

5.1 Email dated 20/08/20 from DCC's Head of Highways about the provision of salt on rural roads in Denbighshire

5.2 Email dated 01/09/20 from OVW about guidance to Councils on holding meetings on a physical basis

6 To consider feedback/report[s] on conferences/training/meetings /.....

7 Planning www.denbighshire.gov.uk/planning

To confirm action taken on responses to

7.1 Application 20/2020/0395 submitted by Rachel Davies & Alun Lewis – demolition of existing garage, erection of two storey side extension and creation of additional parking

7.2 Application 20/2020/0530 submitted by Miss Tanya Reaich for the erection of a garden room and installation of a septic tank at Graig Cottage, Graigadwywynt

7.3 Application 20/2020/0552 submitted by Mr & Mrs S Williams for the demolition of existing dwelling and erection of a replacement dwelling, formation of a new residential curtilage, installation of a package treatment plant and associated works at Fron Bach, Graigfechan

7.4 Application 20/2020/0575 submitted by Mr B Alldred for the erection of a single storey side extension to replace existing garage at Caer Wyn, Graigfechan

7.5 Application 20/2020/0569 submitted by Mrs Miranda Dechazal for the renovation of existing attached annexe serving main dwelling including the replacement of doors and windows, insertion of rooflights, formation of additional window openings, internal alterations and associated works [Listed Building Application] at Plasnewydd, Llanfair DC

7.6 Application 20/2020/0584 submitted by Mr David Baker re details of access, appearance, landscaping, layout and scale of dwelling submitted in accordance with condition no 1 of outline planning permission code no 20/2019/0884 – land adjacent to Bwlch y Llyn, Pentrecoch

To consider

7.7 Application 20/2020/0605 submitted by Mr & Mrs Peter & Hilary Stevens re variation of condition no 3 of planning permission code no 20/2015/0979 to allow the water supply to be from a shared source – Eyarth Hall, Llanfair DC

7.8 Application 20/2020/0545 submitted by Mr Aled Mosford re erection of extension to existing agricultural building for the storage of fodder and machinery including hard standing and associated works – Land adjacent to Ty Terfyn, Llanfair DC

8 Highways & Environment – To receive and consider updates on

8.1 Speed limits [684.1]

8.2 Flooding Matters

9 Financial Matters – To

9.1 approve Payment of Accounts/Invoices

9.2 consider Requests for Financial Aid:

[a] Dyffryn Clwyd Chronicle [running costs]

[b] RBL Poppy Appeal

9.3 consider replacing/relocating Council noticeboards

9.4 receive an update on the external audit process

PART 2 Confidential Items – Exclusion of Press & Public

10 Repairs and Renovations to the War Memorial Llanfair DC - To

10.1 receive an update on the tender process

10.2 National Salary Award - New Pay Scales for Clerks

approve an increase in the Clerk's salary in line with the changes agreed by the NJC with effect from 1 April 2020

11 DATES OF FUTURE MEETINGS

12/10/20 [Ysgol Llanfair], 09/11/20 Ysgol Pentrecelyn], 14/12/20 [Genus Centre Llanrhydd]

11/01/21 [Coleg Cambria Llysfasi], 08/02/21 Ysgol Llanfair], 08/03/21 [Ysgol Pentrecelyn]

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CLERK – MRS EIRWEN GODDEN
35 MAES CANTABA, RUTHIN LL15 1YP

5 October 2020

An Ordinary Meeting of the Council is to be held on

MONDAY 12 October 2020 at 7.00 PM. This will be a virtual meeting held online using Zoom [video/telephone conferencing] software.

Councillors and members of the public and press will be able to attend remotely by downloading Zoom and entering **Meeting ID: 972 228 1061**

Password: 4h6JQV

<https://us02web.zoom.us/j/9722281061?pwd=V2lITTRWT0UwVXBpVy9jUk85SWhHQT09>

Or one tap mobile

02034815240,,9722281061#,,1#,558000#,,

01314601196,, 9722281061#,,1#,558000#

Or dial by your location

0203 481 5240; 0131 460 1196; 0203 051 2874; 0203 481 5237

Meeting ID: 972 228 1061 Password: 558000

Items not listed will not be discussed. If you have any queries it would be helpful to receive these before the day of the meeting please.

Eirwen Godden, Clerk to the Council

AGENDA

PART 1 The Press and Public are invited to attend this part of the meeting

- 1 Apologies for absence
- 2 Declarations of Interest
- 3 Confirmation of minutes of the Ordinary Meeting of the Council held on 14/09/20

4 Community Matters

- 4.1 To receive and consider a general update and feedback following the open virtual meeting held on 3 October 2020 regarding options for the future use of the former Llanfair village school and field [693.1, 683.1] – Report to follow
- 4.2 To decide next steps for developing a strategy for the future in the short, medium and long term – Paper to follow

5 Correspondence

5.1 Email dated 28/09/20 from Welsh Government re Remembrance 2020 regarding Covid 19. Organisers are being urged to regularly check and monitor announcements regarding permitted activity relevant to the area.

5.2 Email dated 29/09/20 from IRPMailbox@gov.wales re The Independent Remuneration Panel draft Annual Report 2021/22 has now been published for consultation and is available on its website by clicking on the link below: [Independent Remuneration Panel for Wales Draft Annual Report - February 2021](#) Section 13 relates to Community and Town Councils. Comments by 23/11/20.

5.3 Email dated 30/09/20 from DCC's Community Development Team re The Charter between City, Town & Community Councils & DCC. Areas of notable change include: Use of electronic communication methods as standard; Reference to C360 Systems; Being made aware of and promoting support available to community groups and information being shared mutually. Responses required by 30/11/20

6 To consider feedback/report[s] on conferences/training/meetings

6.1 Feedback and update on broadband issues

7 Planning www.denbighshire.gov.uk/planning

To confirm action taken on responses to

7.1 Application 20/2020/0655 submitted by Mr & Mrs C Rawes – demolition of existing garage, erection of new garage including store and garden room – Ffolt, Llanfair DC - No objections received; application supported.

7.2 To consider other applications and **7.3** an update on the Local Development Plan.

8 Highways & Environment – To receive and consider updates on the

8.1 Community Garden, Graigfechan & Shrubs at Bron y Clwyd, Llanfair DC

8.2 Speed limits [684.1]

9 Financial Matters – To

9.1 approve a summary of Income & Expenditure and Receipts & Payments Cashbook for the period 1 July to 30 September 2020

9.2 approve Payment of Accounts/Invoices

£167.61 Clerk's Expenses Claim [1 July to 30 September 2020]

9.3 consider requests for Financial Aid

9.4 consider replacing/relocating Council noticeboards

9.5 receive an update on the external audit process

PART 2 Confidential Items – Exclusion of Press & Public

10 Repairs and Renovations to the War Memorial Llanfair DC - To

10.1 receive an update on progress

11 DATES OF FUTURE MEETINGS 09/11/20 [virtual meeting], 14/12/20 [virtual meeting], 11/01/21 [Coleg Cambria Llysfasi TBC], 08/02/21 Ysgol Llanfair TBC], 08/03/21 [Ysgol Pentrecelyn TBC]

CYNGOR CYMUNED LLANFAIR DYFFRYN CLWYD COMMUNITYCOUNCIL

www.llanfaircommunitycouncil.co.uk

2 November 2020

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MONDAY 9 November 2020 at 7.00 PM. This will be a virtual meeting held online using Zoom [video/telephone conferencing] software.

Councillors and members of the public and press will be able to attend remotely by downloading Zoom and entering

Meeting ID: 972 228 1061 Password: 4h6JQV

<https://us02web.zoom.us/j/9722281061?pwd=V2lITTRWT0UwVXBpVy9jUk85SWhHQQT09>

Or one tap mobile

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Or dial by your location

0203 481 5240; 0131 460 1196; 0203 051 2874; 0203 481 5237

Meeting ID: 972 228 1061 Password: 558000

Please join before 7 pm. Items not listed will not be discussed. If you have any queries it would be helpful to receive these before the day of the meeting please. Diolch yn fawr. Eirwen Godden, Clerk to the Council

AGENDA

PART 1 The Press and Public are invited to attend this part of the meeting

- 1 Apologies for absence
- 2 Declarations of Interest
- 3 Confirmation of minutes of the Ordinary Meeting of the Council held on 12/10/20

4 Community Matters

4.1 **Former School Site and Playing Field Llanfair D C** -To receive and consider a general update and feedback [705.1, 693.1, 683.1]

4.2 To consider the format for a steering group, terms of reference, membership and its relationship and reporting arrangements on activities to the Community Council

5 Correspondence To receive a copy of

5.1 Remote Meeting Survey Results Email dated 27/10/20 from OVW

3 attachments – click to follow link



Remote Working Survey Report Cym.pdf

361K



Remote Working Summary Analysis July 2020.pdf

78K



Remote Working Survey Report Eng.pdf

325K

6 To consider feedback/report[s] on conferences/training/meetings

6.1 Feedback and update on broadband issues

7 Planning www.denbighshire.gov.uk/planning

To receive a copy of a

7.1 Planning Compliance Charter adopted by DCC in September 2020 Email dated 30/10/20 from DCC's Planning & Compliance Officer Please visit

<https://www.denbighshire.gov.uk/en/planning-and-building-regulations/planning-enforcement.aspx>

To consider

7.2 Welsh Government Consultation Document – The Town and Country Planning (Strategic Development Plan) (Wales) Regulations 2021 – issued

12/10/2020. Responses by 04/01/21

7.3 Application 20/2020/0767 submitted by Mrs Rebecca Evans – variation of condition no 2 of planning permission code no 20/202018/0518 to allow amended plans and elevations for two units – land adjoining Ty Famau, Llanfair D C

To receive a response from Planning re

7.4 Application 20/2020/0741 re Caravan Park Llanbenwch Llanfair DC

8 Highways & Environment – To receive and consider updates on the

8.1 Community Garden, Graigfechan; Playground Area at Graigfechan & Shrubs at Bron y Clwyd, Llanfair DC

8.2 Speed limits [684.1]

8.3 Impact of heavy machinery on narrow rural roads

8.4 Public footpaths and signage

9 Financial Matters – To

9.1 consider email dated 22/10/20 from Audit Wales Media re Future Audit Arrangements for 2020-21 accounts onwards - a three-year audit programme designed to meet statutory responsibilities while providing audit assurance.

9.2 approve Payment of Accounts/Invoices

9.3 consider requests for Financial Aid [a] Bobath Cymru

9.4 receive an update on replacing/relocating Council noticeboards

PART 2 Confidential Items – Exclusion of Press & Public

10 Repairs and Renovations to the War Memorial Llanfair DC - To

10.1 receive an update on progress and to approve additional costs

11 DATES OF FUTURE MEETINGS 14/12/20 [virtual meeting], 11/01/21 [Coleg Cambria Llysfasi TBC], 08/02/21 Ysgol Llanfair TBC], 08/03/21 [Ysgol Pentrecelyn TBC]

CYNGOR CYMUNED LLANFAIR DYFFRYN CLWYD COMMUNITYCOUNCIL

www.llanfaircommunitycouncil.co.uk

7 December 2020

An Ordinary Meeting of the Council is to be held on
MONDAY 14 December 2020 at 7.00 PM. This will be a video meeting held online using Zoom software. Councillors and members of the public and press will be able to attend remotely by downloading Zoom and entering

Meeting ID: 972 228 1061 Password: 4h6JQV

<https://us02web.zoom.us/j/9722281061?pwd=V2lITTRWT0UwVXBpVy9jUk85SWhHQOT09>

Or one tap mobile

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01314601196,, 9722281061#,,1#,558000#

Or dial by your location

0203 481 5240; 0131 460 1196; 0203 051 2874; 0203 481 5237

Meeting ID: 972 228 1061 Password: 558000

Please join before 7 pm [the waiting room will be open from 6.45 pm]. You will be asked to identify yourself. No one shall be admitted to the meeting after 7pm, unless in extenuating circumstances. Items not listed will not be discussed. If you have any queries it would be helpful to receive these before the day of the meeting please. Diolch yn fawr. Eirwen Godden,
Clerk to the Council

AGENDA

PART 1 The Press and Public are invited to attend this part of the meeting
There will be a minute's silence at the beginning of the meeting in memory of the late Councillor Bob Barton who passed away on 22 November 2020

- 1 Apologies for absence
- 2 Declarations of Interest
- 3 Confirmation of minutes of the Ordinary Meeting of the Council held on 09/11/20

4 Community Matters

4.1 **Former School Site and Playing Field Llanfair D C** -To receive and consider a general update and feedback [717.1, 705.1, 693.1, 683.1]

4.2 To consider **draft terms of reference** for a steering group [717.2]

4.3 **Neighbourhood Plan** To receive and discuss updated copy

5 Correspondence To receive and consider

5.1 Email dated 30/11/20 from OVW announcing the election of Councillor Gordon Hughes [Corwen] as the Town and Community Council representative for Denbighshire on the Conwy & Denbighshire Public Service Board

5.2 Email dated 30/11/20 from DCC's Community Development Officer in response to the Community Council's comments on The Charter between City, Town & community Councils & DCC

6 To consider feedback/report[s] on conferences/training/meetings

7 Planning www.denbighshire.gov.uk/planning

To approve a draft response to

7.1 Welsh Government Consultation Document – The Town and Country Planning (Strategic Development Plan) (Wales) Regulations 2021 – issued 12/10/2020. Responses by 04/01/21

7.2 Application 20/2020/0767 submitted by Mrs Rebecca Evans – variation of condition no 2 of planning permission code no 20/202018/0518 to allow amended plans and elevations for two units – land adjoining Ty Famau, Llanfair D C. A further amendment was submitted on 23/11/20. To confirm action taken by the Chair, V Chair and Councillor Steve Whipp – to support the application. Councillors were made aware of concerns about the application by two neighbours, a site visit was carried out on 13/11/20 [report circulated to Councillors] and to recommend approval to change the detail of the planning consent from 4 domes to 2 domes and 2 A-frames.

To consider

7.3 Application 20/2020/00887 submitted by Mr N I Evans on 18/11/220 – Erection of extension and alterations to dwelling – Fron Fawr, Graigfechan

7.4 Application 20/2020/0568 submitted by Mrs Miranda Dechazal on 17/11/20 – Renovation of existing attached annexe serving main dwelling including the replacement of doors and windows, insertion of rooflights, formation of additional window openings, internal alterations and associated works – Plasnewydd, Llanfair DC

7.5 Application 20/2020/0741 amended plans and/or additional information submitted by Mr & Mrs G Evans on 25/11/20 – Erection of a reception, shop and café building, including the change of use of agricultural land to form car parking area and associated works – Caravan Park, Llanbenwch, Llanfair DC. To agree action taken to support the application.

8 Highways & Environment – To receive and consider a general update received by

8.1 DCC's Senior Engineer – Road Safety & Sustainable Transportation [Ben Wilcox Jones] on 02/12/20 regarding **speeding issues** [721.2, 709.2] [Graigfechan, Nant y Garth, Llysfasi College, Llanfair DC] and widening of **footpath between Llanfair DC and Ruthin**

8.2 DCC's Principal Engineer – Traffic Management re **signage for Ysgol Pentrecelyn** [709.3] email dated 10/11/20 refers

8.3 Update on **Community Garden & Play Area Graigfechan**

9 Financial Matters – To

9.1 consider a draft precept budget for 2021/22 [deadline 15/01/21]

9.2 approve Payment of Accounts/Invoices

9.3 consider requests for Financial Aid

9.4 note content of letter dated 26/11/20 from Welsh Government re Section 137 Expenditure Limit for 2021-22, that is, the maximum sum for 2021-22 increases from £8.32 to £8.41 per elector

9.5 agree arrangements for reviewing policy documents

PART 2 Confidential Items – Exclusion of Press & Public

10 Repairs and Renovations to the War Memorial Llanfair DC - To

10.1 receive an update on progress and to approve additional costs

11 DATES OF FUTURE MEETINGS 14/12/20 [virtual meeting], 11/01/21 [virtual meeting], 08/02/21 Ysgol Llanfair TBC], 08/03/21 [Ysgol Pentrecelyn TBC] [Note - video meetings are likely to continue until April 2021]

CYNGOR CYMUNED LLANFAIR DYFFRYN CLWYD COMMUNITYCOUNCIL

www.llanfaircommunitycouncil.co.uk

CLERK – MRS EIRWEN GODDEN
35 MAES CANTABA, RUTHIN LL15 1YP
TEL 01824 707151 clerk.llanfairdc@gmail.com

4 January 2021

An Ordinary Meeting of the Council is to be held on

MONDAY 11 January 2021 at 7.00 PM. This will be a video meeting held online using Zoom software. Councillors and members of the public and press will be able to attend remotely by downloading Zoom and entering

Meeting ID: 972 228 1061 Password: 4h6JQV

<https://us02web.zoom.us/j/9722281061?pwd=V2lITTRWT0UwVXBpVy9jUk85SWhHQQT09>

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Or dial by your location

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Clerk to the Council

AGENDA

PART 1 The Press and Public are invited to attend this part of the meeting

- 1 Apologies for absence
- 2 Declarations of Interest
- 3 Confirmation of minutes of the Ordinary Meeting of the Council held on 14/12/20

4 Community Matters

4.1 Council Vacancy To consider arrangements for filling the vacancy

4.2 Former School Site and Playing Field Llanfair DC -To receive and consider a general update and feedback [727.1, 717.1, 705.1, 693.1, 683.1]

4.3 Elizabeth Owen Almshouses Llanfair DC – To receive an update from Noela Jones, Head of Housing Services, Grwp Cynefin

4.4 Bypass for Llanfair DC To consider the possibility of diverting the A525 past the village hall and the Council Houses, coming out by the sewage works

5 Correspondence To receive and consider

5.1 Update from DCC Strategic Planning & Housing re Denbighshire Local Development Plan 2018-2033

6 To consider feedback/report[s] on conferences/training/meetings

7 Planning www.denbighshire.gov.uk/planning

To confirm action taken to support

7.1 Application 20/2020/0958 submitted by Mr & Mrs G Evans – Siting of building for the storage of equipment, machinery and tools – Pendyffryn, Pentre Coch

8 Highways & Environment – To receive and consider a general update on ongoing matters

9 Financial Matters – To

9.1 approve a summary of Income & Expenditure and Receipts & Payments Cashbook for the period 1 April to 31 December 2020

9.2 consider a draft precept budget for 2021/22 [deadline 15/01/21]

9.3 approve Payment of Accounts/Invoices

9.4 consider requests for Financial Aid

9.5 review the Council's Asset Register and to approve a draft Concerns and Complaints Policy

PART 2 Confidential Items – Exclusion of Press & Public

10 Repairs and Renovations to the War Memorial Llanfair DC - To

10.1 receive an update on progress and to approve additional costs

11 DATES OF FUTURE MEETINGS 08/02/21 [Ysgol Llanfair TBC], 08/03/21 [Ysgol Pentrecelyn TBC] [Note - video meetings are likely to continue until April 2021]

CYNGOR CYMUNED LLANFAIR DYFFRYN CLWYD COMMUNITYCOUNCIL

www.llanfaircommunitycouncil.co.uk

CLERK – MRS EIRWEN GODDEN
35 MAES CANTABA, RUTHIN LL15 1YP
TEL 01824 707151 clerk.llanfairdc@gmail.com

1 February 2021

An Ordinary Meeting of the Council is to be held on

MONDAY 8 February 2021 at 7.00 PM. This will be a video meeting held online using Zoom software. Councillors and members of the public and press will be able to attend remotely by downloading Zoom and entering

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<https://us02web.zoom.us/j/9722281061?pwd=V2lITTRWT0UwVXBpVy9jUk85SWhHQT09>

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Clerk to the Council

AGENDA

PART 1 The Press and Public are invited to attend this part of the meeting

1 Apologies for absence

2 Declarations of Interest

3 Confirmation of minutes of the Ordinary Meeting of the Council held on 11/01/21

4 Community Matters

4.1 Council Vacancy To receive an update on the process of filling the vacancy [737.1]

4.2 Former School Site and Playing Field Llanfair D C -To receive and consider a general update and feedback [737.2, 727.1, 717.1, 705.1, 693.1, 683.1]

5 Correspondence To receive and consider

5.1 Welsh Government's Digital Media Guide – Connecting with Your Local Community

5.2 HM Land Registry – Survey of Community and Town Councils in Wales – email dated 21/01/21 from OVW

5.3 National Library of Wales – Re Permission to provide Public Access to copies of the Community Council's website email dated 28/01/21

5.4 DCC Re Location of MilwrTawel/Silent Soldier email dated 19/01/21

6 To consider feedback/report[s] on conferences/training/meetings

7 Planning www.denbighshire.gov.uk/planning

7.1 WG Consultation Document 41053 The Town and Country Planning [Strategic Development Plan] [Wales] Regulations 2021 – To receive a copy of DCC's response [730.1]

7.2 Planning Applications - To consider applications received

8 Highways & Environment – To receive and consider a general update on ongoing matters

8.1 Flooding – Report written by Councillor Steve Whipp [741.2]

8.2 DCC News Release – Residents affected by recent flooding urged to contact DCC – email dated 29/01/21

8.3 Waste Management Services – To consider email dated 12/01/21 from DCC's Waste and Recycling Manager [741.4]

8.4

Funding for Denbighshire Waste Reduction and Re-Use Projects - To receive copy News Release [DCC email dated 25/01/21]

9 Financial Matters – To

9.1 consider an amended draft budget for 2021/22

9.2 approve Payment of Accounts/Invoices

9.3 consider requests for Financial Aid

9.4 to approve the reappointment of JDH Business Services as internal auditors

PART 2 Confidential Items – Exclusion of Press & Public

10 Repairs and Renovations to the War Memorial Llanfair DC - To

10.1 receive an update on progress

11 DATES OF FUTURE MEETINGS 08/03/21 Video Meeting

1 March 2021

An Ordinary Meeting of the Council is to be held on

MONDAY 8 March 2021 at 7.00 PM. This will be a video meeting held online using Zoom software. Councillors and members of the public and press will be able to attend remotely by downloading Zoom and entering **Meeting ID: 972 228 1061 Password: 4h6JQV**

<https://us02web.zoom.us/j/9722281061?pwd=V2lITTRWT0UwVXBpVy9jUk85SWhHQQT09>

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Clerk to the Council

AGENDA

PART 1 The Press and Public are invited to attend this part of the meeting

- 1 Apologies for absence
- 2 Declarations of Interest
- 3 Confirmation of minutes of the Ordinary Meeting of the Council held on 08/02/21

4 Community Matters

4.1 Council Vacancy To receive an update on the process of filling the vacancy [747.1, 737.1]

4.2 Former School Site and Playing Field Llanfair D C [747.2] -To receive and consider a general update and feedback; a proposal prepared by Councillor Steve Whipp; and notes of a meeting held with DCC's Asset Manager on 17/02/21

5 Correspondence To receive and consider

5.1 Draft Code of Conduct 2021

<https://www.ombudsman.wales/blog/2021/02/03/consultation-new-draft-guidance-on-the-code-of-conduct-for-members-of-county-and-community-town-councils/comments-to-communications@ombudsman.wales> by 21/03/21.

6 To consider feedback/report[s] on conferences/training/meetings

7 Planning www.denbighshire.gov.uk/planning

7.1 Planning Application To confirm action taken to support amended Application 20/2020/88 received on 16/02/21, submitted by Mr Noel Evans & Mrs Iris Evans, re erection of extension and alterations to Fron Fawr, Graigfechan

7.2 Planning Applications - To consider applications received

8 Highways & Environment – To receive and consider a general update on ongoing matters

8.1 Flooding [751.2]

8.2 Impact of Heavy Machinery on Narrow Rural Roads [751.3]

8.3 Request for Road Safety Mirror – email dated 22/02/21 from a Llanfair resident

9 Financial Matters – To

9.1 approve and accept the Annual Return and Issues Arising Report following completion of **Audit for the year ended 31/03/20**

9.2 receive letter dated 18/01/21 from WG LG Finance Policy Workforce Partnerships re preparation and publication of **Statutory Financial Accounts for 2020/21**

9.3 to receive the **Internal Audit Plan 2020/21** from JDH Business Services Ltd [internal auditors]

9.4 approve Payment of Accounts/Invoices

9.5 consider and approve an update to policy documents on Data Protection [any reference to GDPR to be replaced by the Data Protection Act 2018] [a] Data Protection Audit [b] Information & Data Protection [c] Privacy Notice & Email [d] Document Retention & Disposal

9.6 note **Review of the Remuneration Framework for Community & Town**

Councils to be completed by early autumn and letters dated 15/02/21 & 25/02/21 re arrangements for 2021/2022 <https://gov.wales/independent-remuneration-panel-wales-annual-report-2021-2022>

PART 2 Confidential Items – Exclusion of Press & Public

10 DATES OF FUTURE MEETINGS To approve calendar of meetings for the financial year 2021-2022: [Venues TBC, Legal decision awaited regarding the option of holding remote meetings beyond May 2021]

12/04/21, 10/05/21, 14/06/21, 12/07/21, 13/09/21, 11/10/21, 08/11/21, 13/12/21
10/01/22, 14/02/22, 14/03/22