

**CYNGOR CYMUNED
LLANFAIR DYFFRYN CLWYD
COMMUNITY COUNCIL**

Minutes of the meeting held at the Neuadd Eleanor, Llanfair D.C. on Wednesday 6th May 2015 at 7.00 P.M.

Present-Councillors Keith Mouldsdale (Chair), Gwyneth Griffiths, Wini Davies, Medwen Roberts, John Pugh, Dennis Edwards, Tim Faire, David Baker.
Mr Tim Towers—Highways Officer—Denbighshire County Council.
Residents-David Greenhalgh, Ian Fleming and the Clerk.

PART 1

APOLOGIES-Nil

162. MINUTES

Minutes of the meeting held at Neuadd Eleanor on 4th March 2015.

Which were previously circulated.

Councillor John Pugh although absent from the last meeting suggested that the wording of the minutes should be altered. He felt that it should have read that there was a suggestion that Cat 2 was a down grading from Cat 1 when in fact both were equal.

Members noted his comments.

RESOLVED-The minutes were subsequently approved and signed by the Chairman.

163. MATTERS ARISING-

Only the observation of Councillor John Pugh as previously mentioned.

164. PRESENTATION BY TIM TOWERS-HIGHWAYS OFFICER-DENBIGHSHIRE COUNTY COUNCIL

The Chairman welcomed Mr Towers to discuss highway matters appertaining to the Community Council area.

He reminded members that he had received requests for road improvements and he was pleased to advise them of the following developments.

- (a) The A525 this was classified as a capital project and the appropriate section of the highway towards the direction of Wrexham, had been programmed to be resurfaced commencing July 2015.
- (b) Resurfacing of the highway from the A494 to Eyarth Cross Roads would commence within the month.
- (c) Resurfacing of the highway from the A525 to the B5429 would commence during the current financial year. He was unable to give a definitive date on when the work would take place.

Tim then explained the Capital Programme and Snow Gritting for 2015/16 and the constraints which he was encountering on funding.

Over the last 4 years funding had increased with the Welsh Government giving £2M extra over the last 3 years. He was now working on a reduced budget down to £1.6M for 2015/16 and 2016/17.

He also stated that he was having to balance his winter maintenance budget within Revenue/Capital constraints.

Members were advised that all depts. within D.C.C. were having to find reductions within their budgets because of reduced government funding. In particular this effected winter gritting which was to have a budget reduction of 10%.

Priority was always given to snow with frost being given a lower priority.

Details were also given on the four stages in deciding what priority action was required in deciding what sections of highway needed to be repaired.

He commented that County Councillors were always fighting for a bigger slice of the cake in road maintenance in particular those from the north of the county stating they had more miles of highway.

Tim then took questions from members who highlighted their concerns on various highway matters within the Community Council area.

After a very informative discussion the Chairman thanked Tim for his attendance and presentation.

165. RETIRING CHAIRMAN'S REMARKS

The Chairman firstly thanked fellow members and the Clerk for their support during his year of office. Planning applications were still being received in good numbers and the presentation by Angela Loftus on the proposed development of the land opposite to the village hall.

Another important matter during his term of office was the closure of both village schools and the building of a new one. He also commented on the slow implementation/upgrading of the new website and hoped it would be fully operational during 2015/16. He could report the finances were in good order and again we had received from the auditors an unqualified audit certificate.

166. ELECTION OF CHAIRMAN FOR 2015/16

The Clerk reminded members that in previous years it had been the practice to propose the Vice Chairman to take the Chair but with Cllr Steve Collis standing down during 2014/15 this would not arise for the forthcoming year.

Councillor John Pugh Proposed and Councillor Tim Faire Seconded that Councillor Keith Mouldsdales continue in office as Community Councillor Chairman for 2015/16. This was unanimously agreed.

The Declaration of Acceptance of Office was duly completed by Councillor Mouldsdales and the Clerk.

167. ELECTION OF VICE CHAIRMAN FOR 2015/16

Councillor Medwen Roberts Proposed and Councillor Tim Faire Seconded that Councillor Gwyneth Griffiths be elected as Vice Chairman for 2015/16.

This was unanimously agreed.

168. DATES AND TIMES OF MEETINGS

It was unanimously agreed that all meetings continue to be held bi-monthly on the First Wednesday of each month commencing 7.00pm. The first meeting in each financial year being in May. The details as stated in Standing Orders.

169. VACANCIES OF COUNCILLORS ON COMMUNITY COUNCIL

The Clerk advised members of the procedures that had been taken on the filling of the two vacant seats. Having initially advised the Returning Officer at Denbighshire County Council he had subsequently publicized the vacancies within the local Community Council area. He advised members that he had received two applications to fill the vacancies.

Mrs Jayne Mayers

Pennant

Pentrecelyn

Ruthin

LL15 2HF

and

Mr Steve Whipp

Pen Yr Ardd

Wrexham road

Llanfair D.C.

Ruthin

LI15 2RU

The Clerk read to members both application letters.

It was unanimously agreed that both applicants be co-opted as new members of the Community Council.

The Clerk was requested to advise both applicants of the decision made and that they be invited to attend the next meeting of the Community Council upon which they will be requested to sign the Declaration of Acceptance of Office.

170. CORRESPONDENCE

170.1 Access to Information on Community and Town Councils. This document from the Welsh Government outlines in part under Section 55 of the Local Government (Democracy) Wales Act 2013. Section 55 places duties on local authorities to make certain information available electronically.

Members had been given copies of this document.

The Clerk considered that this document should be further discussed at the next meeting and requested that members bring their copies with them.

170.2 Two letters from Darren Millar AM regarding Maternity Services in North Wales.

170.3 Public Services Ombudsman for Wales—Revised Guidance on the Code of Conduct.

The Clerk advised members he would be attending a meeting in County Hall on 19th May 2015 on this subject.

170.4 The Clerk advised members he had received an email from Mr David Hislop (Village Hall Management Cttee) on whether the Community Council would consider a mutual link up of the two sites.

170.5 It was suggested that letters of thanks be sent to the two retiring members Dewi Vaughan Jones and Steve Collis on their contributions and service to the Community Council.

RESOLVED-Correspondence and comments of the Clerk be noted.

Minute 170.1 This item be added to the agenda for the next meeting.

Minute 170.4 The Community Council have a link with the website of the Village Hall Management Cttee.

Minute 170.5 Letters be sent to both retired Community Councillors.

171. **PLANNING**

171.1 Application 20/2015/0301

Extension of decking area---Pen y Fan---Graigfechan—Ruthin

This application was considered by the Chairman and Councillors Wini Davies and Dennis Edwards. The members fully supported the application.

RESOLVED-Confirm action taken by the Chairman and fellow Councillors.

171.2 Application 20/2015/0144

Erection of livestock shed, secure store, hardstanding and construction of a new vehicular access (retrospective application)—Land adjacent to Ty'r Wennol,--- Llanfair D.C.—Ruthin

The members raised no concerns regarding the application.

RESOLVED-Application was fully supported by members.

172. **HIGHWAYS AND ENVIRONMENT**

The Clerk reported that enquiries were still ongoing regarding the village War Memorial.

PART 2

173. **FINANCE**

173.1 The Clerk submitted to members the final accounts for 2014/15 which were due to be submitted to the external auditors. The Clerk reminded members the relevant details requiring the Chairman and himself (Responsible Financial Officer) to sign the annual accounts prior to submission to the auditors.

RESOLVED-That the Chairman and Clerk be authorized to sign the annual accounts for the financial year ended 31st March 2015 and that they be forwarded to the external auditors.

173.2 The Clerk passed to members financial statements for the financial year ended 31st March 2015 for the General and Business Accounts.

Having only received the first precept payment at the end of April he had not prepared a short balance sheet for the period 1st April 2015 to 30th April 2015.

He advised members that a cheque payable for **£100** to the Llangollen International Musical Eisteddfod had not as yet been cleared.

RESOLVED- The Clerk was thanked for the financial statements and it was decided to cancel the cheque for the above mentioned sum.

173.3 The following account was submitted for payment together with an application for financial assistance.

(a) Mr Gwyn Davies—Internal Audit Fee--£60

(b) Capel Ebenezer

RESOLVED-That the aforementioned be paid.

On a proposal from the Chair and Seconded by Councillor Tim Faire that a donation of £200 be made to Capel Ebenezer.

Councillor John Pugh did not take part in any discussion or voting on the financial donation.

174. **COUNCIL INSURANCE**

The Clerk reported that as in previous years it had been the policy of the Community Council to negotiate with the insurance company on renewal premiums.

The Clerk was pleased to advise members that he had negotiated with Came & Co a lower premium for 2015/16 than paid in 2014/15. The premium for 2014/15 being £499.88 the proposed premium for 2015/16 being £400.68.

He proposed that members accept the new figure. The policy would commence on 1st June. He had already advised the Chairman of these figures.

RESOLVED-To accept the reduced premium from Came & Co. and thank the Clerk for his work on the matter.

175. **ANNUAL REVIEW OF RISK ASSESSMENT AND INTERNAL CONTROLS ANNUAL REVIEW OF STANDING ORDERS ANNUAL REVIEW OF FINANCIAL REGULATIONS**

The Clerk had circulated to members reports on the above mentioned items for consideration.

Members considered in detail these reports and unanimously agreed they were satisfactory.

RESOLVED-The Clerk be thanked for these detailed reports, that they be implemented and kept under constant review.

176. Date of the next meeting **NEUADD ELEANOR ON WEDNESDAY 1ST JULY 2015 AT 7.00PM.**

There being no further the Chairman declared the meeting closed.

_____CHAIR

_____DATE

**CYNGOR CYMUNED
LLANFAIR DYFFRYN CLWYD
COMMUNITY COUNCIL**

Minutes of the meeting held at the Neuadd Eleanor, Llanfair D.C. on Wednesday 1st July 2015 at 7.00 P.M.

Present-Councillors Keith Mouldsdale (Chair), Gwyneth Griffiths (V.Chair), John Pugh, Jayne Mayers, Medwen Roberts, Stephen Whipp, Wini Davies, Tim Faire and David Baker.

Residents David Greenhalgh, Ian Fleming and the Clerk

PART 1

APOLOGIES-Cllr Dennis Edwards

177. MINUTES

Minutes of the meeting held at Neuadd Eleanor on 6th May 2015 which were previously circulated.

RESOLVED-The minutes were approved and signed by the Chairman

178. MATTERS ARISING

Members raised concerns regarding the implementation of the Access to Information on Community and Town Councils Legislation in particular the Community Council website and translation facilities.

RESOLVED-The members requested the Clerk to communicate with Mr Chris Birchall on the short comings of his work updating the website and the translator on whether she wishes to continue undertaking work for the Community Council.

179. CO-OPTION OF COMMUNITY COUNCILLORS

Members having accepted the applications of Mrs Jayne Mayers and Mr Stephen Whipp at the May 2015 meeting both members were in attendance.

Both applicants subsequently signed the Declaration of Acceptance of Office.

Copies of Standing Orders, Annual Risk Assessment, Internal Controls and Financial Regulations had already been forwarded to both members.

180. CORRESPONDENCE

180.1 The Clerk had received confirmation from the Information Commissioners Office of the renewal for Data Protection Registration.

180.2 Two letters from Darren Millar AM on Maternity Services at Glan Clwyd Hospital and whether he could attend a meeting of the Community Council.

The Clerk advised members that Mr Millar has been unable to attend in the past because of summer recess in Cardiff Bay.

180.3 The Clerk had received an email from a local resident (Rose Alison) on whether the Community Council was being involved in Keep Wales Tidy.

180.4 Annual Report from the Public Services Ombudsman for Wales.
The Clerk reported that he had attended a seminar arranged for Clerks by Denbighshire C.C. on the duties of the Ombudsman and Monitoring Officer of the County Council.

RESOLVED-Correspondence and comments of the Clerk be noted.
Minute 180.3 The Clerk to enquire of local resident what exactly is she requesting.

181. **ACCESS TO INFORMATION ON COMMUNITY AND TOWN COUNCILS**
The Clerk reiterated to members the importance of this new Statutory Guidance which commenced in May 2015 also the financial implications in implementing this new guidance. Financial considerations for the financial year 2016/17 could be considered at the November meeting when the precept is discussed.

RESOLVED-This matter be discussed at the November meeting.

182. **PLANNING**

182.1 Denbighshire County Council arranging Planning and Wales Training Workshop.
Venue Trefnant Village Hall—28th July. Councillor Medwen Roberts and the Clerk indicated their attendance.

182.2 Application 20/2015/0495
Erection of replacement conservatory---Llais Afon—Graigfechan—Ruthin.
This application was considered by the Chairman and Councillors Wini Davies and Medwen Roberts. The members fully supported the application.

RESOLVED-Confirm action taken by the Chairman and fellow Councillors.

182.3 Application 20/2015/0447—Erection of single storey extension—Penyberth—Pentre Celyn—Ruthin.
This application was considered by the Chairman and Councillors David Baker and Tim Faire. The members fully supported the application.

RESOLVED-Confirm action taken by the Chairman and fellow Councillors.

182.4 Application 20/2015/0462--Erection of agricultural building—Coleg Cambria—Wrexham Road—Llysfasi-Ruthin
This application was considered by the Chairman and Councillors Steve Whipp and John Pugh. The members fully supported the application.

RESOLVED-Confirm action taken by the Chairman and fellow Councillors.

182.5 Applications 20/2015/0440 and 20/2015/0443
Rebuild existing 11kv overhead line with associated wood poles—Land adjacent Pen Y Groesffordd—Graigadwywynt—Ruthin and Rebuild existing 11kv overhead line with associated wood poles—Land at Pente Celyn—Ruthin respectively.

RESOLVED-Fully supported by members. Councillor Mayers advised members that her husband was involved with Wales Air Ambulance and commented that the wires

being replaced were now green. This making it very difficult for the helicopter to identify objects during night time flying.

182.6 Applications 20/2015/0598, 20/2015/0599, 20/2015/0600, 20/2015/0613 and 20/2015/0614.

Erection of agricultural livestock buildings (Phase 1, 2, 3 and 4) and Construction of a new vehicular access (Phase 5).

RESOLVED-Fully supported by members.

182.7 Application 20/2015/0607—Erection of single storey rear extension and construction of lake—The Barn—Pentre Coch—Ruthin.

Members deliberated for some time regarding this application. In particular the creation of a lake.

Members considered that the existing application was detrimental to the local area because the ecological assessment does not take into account the impact of creating a lake on other water users in the vicinity.

RESOLVED-Members could not support the current application

182.8 With the permission of the Chairman Mr Ian Fleming addressed the meeting regarding the future development of land adjoining the A525 opposite the village hall. Mr Fleming requested members for their views on Pedestrian Access to the site. He circulated a draft plan showing possible speed control measures and a possible controlled crossing. Drawing the discussion to a conclusion the Chairman invited members to sum up their responses/observations which were :-

- (A) With no present alternatives, it would mean crossing the A525 twice.
- (B) Members agreed that a pedestrian crossing would be good for the village. There would also require a need for additional flashing lights before the bend on the approach from the Wrexham side (Near War Memorial).
- (C) The pedestrian crossing would be beneficial for residents on the new site for access to the Village Hall, The White Horse Inn and the Church.
- (D) The proposed 40mph speed limit should be reduced to 30mph.

RESOLVED-Mr Fleming was thanked for his presentation and members now awaited his formal planning application for the development of the land in question.

183. **HIGHWAYS AND ENVIRONMENT**

The Clerk advised members of comments made by Councillor Steve Whipp regarding the up keep of bridle ways in particular the one from Llanfair D.C. School to Bryn-Fferm-Obwst. He advised them of the subsequent response he had received from Denbighshire County Council.

PART 2

184. **FINANCE**

184.1 The Clerk submitted to members financial statements for the financial period 1st April 2015 to 30th June 2015 for the General and Business Accounts. Since the last meeting he reported that the cheque payable to Llangollen International Musical Eisteddfod for £100 had now been debited to the account. He had not

received any communication stating that the missing cheque had now been found. The Clerk considered this very discourteous.

184.2 The Clerk confirmed now receiving insurance details from Came & Co for 2015/16.

184.3 The Clerk submitted an application for financial assistance from Ysgol Pentrecelyn towards transport costs for swimming lessons and the purchase of bark to surround the children's climbing frame in the school field. On a proposal from Councillor John Pugh and being Seconded by Councillor Tim Faire that a payment of £200 be made.

RESOLVED-The Clerk be thanked for the financial statements and his comments and that the aforementioned sum be payable to the school.

184.4 The Clerk stated that he had received an email from Ysgol Llanfair D.C. requesting financial assistance towards the cost of swimming lessons. He had requested further details in particular for financial costings.

184.5 The Denbighshire County Council had stated that payments towards payroll services for the financial years 2012/13, 2013/14 and 2014/15 had not included VAT. The Clerk was awaiting clarification on this matter.

RESOLVED-The Clerk be thanked for his observations.

185. Date of the next meeting **NEUADD ELEANOR ON WEDNESDAY 2ND SEPTEMBER 2015 AT 7.00PM**

There being no further business the Chairman declared the meeting closed

_____ CHAIR

_____ DATE

**CYNGOR CYMUNED
LLANFAIR DYFFRYN CLWYD
COMMUNITY COUNCIL**

Minutes of the meeting held at the Neuadd Eleanor, Llanfair D.C. on Wednesday 2nd September 2015 at 7.00 P.M.

Present Councillors-Keith Mouldsdale (Chair), Gwyneth Griffiths (V.Chair), John Pugh, Wini Davies, Steve Whipp, Jayne Mayers, Tim Faire, Dennis Edwards and David Baker.

Residents-David Greenhalgh, Ian Fleming and the Clerk.

PART 1

APOLOGIES-Cllr Medwen Roberts and County Councillor Hugh H Evans OBE.

186. MINUTES

Minutes of the meeting held at Neuadd Eleanor on 1st July 2015 which were previously circulated.

RESOLVED-The minutes were approved and signed by the Chairman.

187. MATTERS ARISING

Members raised concerns regarding the website and the lack of communication from Mr Chris Birchall on updating the site to their satisfaction. They considered terminating the verbal contract with Mr Birchall and to consider looking elsewhere for a website designer. Having paid Mr Birchall for his services members felt let down on this matter. The Clerk advised members that he would make one final effort in contacting Mr Birchall before making enquiries on getting a website designer. The Clerk advised members that he had already contacted the Ruthin Town Council Clerk who had advised him of a local designer who undertook updating their website. Mr Ian Fleming stated he also knew of an individual who could undertake such work. The Clerk advised members that the translator had work on the May 2015 and July 2015 minutes in hand.

Councillor Tim Faire made comment on the installation of high powered cables within the Community Council area.

Councillor John Pugh answered questions put to the meeting by Councillor Steve Whipp on the planning meeting held at Trefnant on 28th July 2015.

RESOLVED-The Clerk be instructed to contact Mr Chris Birchall as a matter of urgency regarding the website and to keep members updated on his progress and Councillor Tim Faire and John Pugh be thanked on their comments.

188. CORRESPONDENCE

The Clerk advised only three items to report on

188.1 Letter from Denbighshire County Council on a new electronic procurement system

188.2 Invitation from Nightingale House to attend a Thanksgiving Service to be held on Friday 11th September 2015.

188.3 The Clerk requested approval to attend the next meeting of the Society of Local Council Clerks in Flint on 10th September 2015.

RESOLVED-That the correspondence be noted.

Minute 188.2 No member able to attend the Service.

Minute 188.3 Approval be given to the Clerk to attend.

189. PLANNING

189.1 Application 20/2015/0709—Erection of two storey extension—6 Bron Y Clwyd—Llanfair D.C.-Ruthin.

This application was considered by the Chairman and Councillors Gwyneth Griffiths and Steve Whipp. The members fully supported the application.

RESOLVED-Confirm action by the Chairman and fellow Councillors.

190. **HIGHWAYS AND ENVIRONMENT**

190.1 The Clerk advised members that he had been notified that surfacing work from A525 to B5429 had been allocated funds in 2016/17.

190.2 Work from the A494 to Eyarth Crossroads to be undertaken in 2015/16. Councillor John Pugh stated that some work had been commenced on the latter but he considered it a waste of money. The Clerk to advise Denbighshire County Council that members thought that the A525/B5429 should be included in 2015/16.

190.3 Councillor Steve Whipp commented on the lack of action by the local farmer in not laying the 50 tons of road shavings on the bridleway from Ysgol Llanfair D.C. to Bryn-Fferm-Obwst. Councillor John Pugh commented that he could arrange for a contractor to undertake the work and the Community Council make payment. Councillor Steve Whipp considered this suggestion unacceptable as the matter should be settled between the County Council and the local farmer. Councillor Whipp also commented on the condition of side roads within the Community Council area.

RESOLVED-The Clerk be requested to contact Denbighshire County Council regarding the time schedule for resurfacing work and for them to contact the local farmer regarding the bridleway. The Clerk to consider contacting County Councillor Hugh Evans OBE if no satisfactory action is forth coming.

PART 2

191. **FINANCE**

191.1 The Clerk submitted to members financial statements for the financial period 1st April 2015 to 31st August 2015 for the General and Business Accounts. He reported that the cheque for **£200** payable to Ysgol Pentrecelyn had not yet been cleared at the bank and he had contacted the school on this matter.

191.2 The Clerk apologised to members that he had unfortunately omitted from the minutes of the 1st July 2015 a payment of **£96** to Hacker Young for external audit services.

RESOLVED-The Clerk was thanked for the financial statements and his observations.

191.3 The Clerk submitted a request for payment of salary for the six months ending 30th September 2015. The two new members were advised that he was normally paid half of the salary granted in the previous financial year then making a final decision on his salary for 2015/16 at the November meeting. The amount paid for the previous financial year being **£2259.20**.

The Clerk explained to members that he had now arranged with Denbighshire Voluntary Services Council that they would now process his salary payments. He had been advised that a payment of **£60** per annum would be levied.

RESOLVED-That the Clerk be paid an interim payment of **£1130.00**.

- 191.4 The Clerk then submitted applications for financial assistance.
- (a) Denbighshire Voluntary Services Council-Renewal of Membership.
 - (b) An email received by Councillor John Pugh regarding the planting of flowers at the War Memorial.
 - (c) St Kentigern Hospice.

RESOLVED-Payments be made as follows

- (a) £15
- (b) £120
- (c) This application be deferred until the March Meeting.

Members decided on a change of policy towards applications for financial assistance. The Chairman stated he felt that more consideration should be given to the local community when considering assistance, members concurred with this view. On a proposal from Councillor Steve Whipp and Seconded by Councillor David Baker the following motion was put forward.

Applications received from within the Community Council area to be considered on merit as and when received, all other applications to be considered at the March meeting of each financial year.

RESOLVED-Carried Unanimously.

192. Date of the next meeting **NEUADD ELEANOR ON WEDNESDAY 4TH NOVEMBER 2015 AT 7.00PM**

There being no further business the Chairman declared the meeting closed.

_____ CHAIR

_____ DATE

**CYNGOR CYMUNED
LLANFAIR DYFFRYN CLWYD
COMMUNITY COUNCIL**

Minutes of the meeting held at the neuadd Eleanor, Llanfair D.C. on Wednesday 4th November 2015 at 7.00 P.M.

Present:-Councillors Keith Mouldsdales (Chair), Gwyneth Griffiths (V.Chair), Steve Whipp, John Pugh, Jayne Mayers, Wini Davies, Medwen Roberts, Dennis Edwards and Tim Faire and the Clerk.

Residents:- Ian Fleming, David Greenhalgh.

PART 1

APOLOGIES-Councillor David Baker

193. **MINUTES**

Minutes of the meeting held at Neuadd Eleanor on 2nd September 2015 which were previously circulated.

RESOLVED-The minutes were approved and signed by the Chairman.

194. **MATTERS ARISING**

No matters raised.

195. **CORRESPONDENCE**

195.1 An email had been received from Chief Inspector Neil Thomas North Wales Police requesting information on Councillors Names, Address, Email address (If applicable) and contact numbers.

The purpose of the request being to ensure that North Wales Police Officers and staff have access to current information if and when required.

Members were of the opinion that the information requested could be found on the Community Council and Denbighshire County Council websites or by writing to the Clerk.

It was proposed by Councillor John Pugh and Seconded by Councillor Jayne Mayers that the Clerk write to the police authority that this information was already in the public domain.

195.2 Two letters had been received from Darren Millar AM on Maternity Services at Glan Clwyd Hospital and Proposed closure of Awelon Care Home, Ruthin.

195.3 Denbighshire County Council had invited the Chairman and Clerk to attend the annual meeting whereby they could meet the Chair, Leader and CEO of Denbighshire County Council. The meeting to take place on Wednesday 25th November.

Both advised they were unable to attend.

195.4 An invitation had been addressed to the Chairman inviting him to attend the annual Carol Service organised by the Chair of Denbighshire Council on Tuesday 8th December. The Chairman did intimate he might be able to attend.

195.5 Two letters had been received from Ysgol Pentrecelyn thanking the Community Council for the financial donation.

One being signed by the Chair of Governors the other by the pupils.

RESOLVED-Correspondence and comments be noted.

196. **PLANNING**

196.1 Application 20/2015/0901—Erection of single storey extension to rear—The Barn—Pentre Coch—Ruthin.

This application was considered by the Chairman and Councillors Dennis Edwards and David Baker. The members fully supported the application.

RESOLVED-Confirm action taken by the Chairman and fellow Councillors.

196.2 Application 20/2015/0815—Installation of ground mounted solar panels—Llanbenwch—Llanfair Dyffryn Clwyd—Ruthin.

This application was considered by the Chairman and Councillors Steve Whipp and John Pugh. Although supported the following comments were made by Councillor Steve Whipp.

I went to carry out a site visit. Whilst hedges are at present height the panels will not be visible at ground level. The application does not specify but I assume that the 90m electrical connecting cable will be buried beneath the ground duct ?. I would suggest that we support this application but at our next meeting discuss the principle of solar panels the proliferation of which could be detrimental to the visual amenity of the vale.

Councillor John Pugh made comment on the views made by Councillor Steve Whipp.

RESOLVED-Members noted the comments of Councillors John Pugh and Steve Whipp and confirmed the action taken by the Chairman and fellow Councillors.

197. **HIGHWAYS AND ENVIRONMENT**

197.1 The Clerk reported that he had received an email from Councillor Steve Whipp who had himself received it from a local resident Mr Cook on correspondence that had been sent to the Chief Constable North Wales Police on Speeding and Noise on the A525 in Llanfair Dyffryn Clwyd.

The Clerk reminded members of previous correspondence with Mr Ben R Wilcox-Jones, Denbighshire C.C. in September/October 2013 regarding this problem. This matter had been previously raised by Councillor Steve Whipp prior to his appointment as a Community Councillor. The Clerk enquired whether members wished to request the attendance of Mr Wilcox-Jones at the January meeting.

197.2 The Clerk updated members on the problem of maintenance of the bridleway from Ysgol Llanfair D.C. to Bryn-Fferm-Obwst. The local authority officer had advised him that due to cutbacks his duties had been reduced to three days a week within the Public Rights of Way unit. He did state that he would endeavour to *cajole* the local farmer in putting down the planings.

197.3 The Clerk reported that he had received notification from Denbighshire C.C. that resurfacing work would be undertaken on the A525 to the B5429 and Eyarth To Haymakers Road on the 30th Nov 2015 to 11th Dec 2015 and 6th Nov 2015 to 20th Nov 2015 respectively.

197.4 The Clerk advised members that he had contacted the local police requesting that they have an officer present for traffic control on 8th November 2015 Remembrance Sunday.

197.5 Councillor Edwards commented on a dangerous manhole cover on the bridge on the Old Toll Road. (Graigfechan to Llandegla).

197.6 Comments were made regarding the litter problem in Llanfair D.C. Mr David Greenhalgh thought that local children could be organised to undertake this project.

RESOLVED-That the comments of the Clerk and correspondence be noted.

Minute 197.1 The Clerk be requested to write to Mr Wilcox-Jones requesting an update on current traffic measures. Members decided not to request his attendance at next meeting.

Minute 197.2 The Clerk to advise County Councillor Hugh Evans OBE if no progress is made on this matter.

Minute 197.5 Clerk be requested to write to Denbighshire County Council on this subject.

PART 2

198. FINANCE

198.1 The Clerk submitted to members financial statements for the financial period 1st April 2015 to 31st October 2015 for the General and Business Accounts. In his capacity as Responsible Financial Officer (RFO) he reported that the balance of the general account was inflated by **£1,130** because he was having problems with Denbighshire Voluntary Services Council (DVSC) on processing his salary for the six months ending 30th September 2015. If they were unable to fulfil this duty then the Community Council would be required to make their own arrangements with HMRC for the payment of tax under the rules of PAYE. Members voiced their concerns on the non-payment of tax by DVSC.

Members were advised that they would be given an update of the situation at the next meeting.

198.2 The Clerk reminded members that in previous years they had made a donation to the Royal British Legion Ruthin Branch for the purchase of a wreath for Remembrance Sunday.

On a proposal from Councillor John Pugh and Seconded by Councillor Jayne Mathers that a donation of **£200** be made.

This was unanimously agreed by members.

198.3 Letters requesting financial assistance had been received from British Red Cross, North Wales Deaf Assoc. and St. Kentigern Hospice.

198.4 The Clerk reported that he had received notification from the Wales Audit Office that new external auditors had been appointed for the financial years 2015/16, 2016/17 and 2018/19. The new auditors being BDO LLP.

198.5 The Clerk submitted a claim for travelling expenses for attending a meeting of the Society of Local Council Clerks at Flint Town Hall on 10th September 2015 amounting to **£17.10**.

198.6 The Clerk advised members that he had received an invoice from Mr Chris Birchall for work executed updating the website. The amount being **£40**. As Mr Birchall did not accept payment by cheque only by PayPal he subsequently paid him cash.

The Clerk now requested reimbursement.

198.7 An email had been received from Ruthin, Pwllglas and Corwen Community First Responders requesting financial assistance. Although members had previously

decided to review applications in March 2016 they considered this application warranted attention.

On a proposal from Councillor John Pugh and Seconded by Councillor Jayne Mayers that a donation of **£500** be made.

This was agreed unanimously by members.

RESOLVED

Minute 198.5 Payment be made

Minute 198.6 Payment be made

Comments of the Clerk/RFO and correspondence be noted

199. ANNUAL REVIEW—REMUNERATION OF CLERK/RFO TO THE COUNCIL

The Clerk advised members that at present his salary is based on working 200 hours per annum. He requested that the members review the additional work now being undertaken and to increase the allowance for using his home as an office from **£3** per week to **£4**. This increase should have been paid a few years ago.

The last review took place in July 2009.

RESOLVED

That this matter be deferred to the January meeting for members to assimilate such information being compiled by the Clerk.

200. PRECEPT 2016-17

The RFO submitted to members draft proposals for 2016/17 together with comparison details which had been considered previously for the financial years 2015/16, 2014/15, 2013/14 and 2012/13.

He highlighted in his calculation that in May 2016 local elections were being held. He had therefore considered it prudent to include a sum should an election be held for the Community Council. Of course it would be a decision for members to decide whether an election would in fact take place.

The members decided that the amount submitted for election costs should be left in the precept figure.

RESOLVED-On a Proposal from Councillor John Pugh and Seconded by Councillor Gwyneth Griffiths that a precept of **£8000.00** be levied for the financial year 2016/17. Carried Unanimously.

Date of the next meeting **NEUADD ELEANOR ON WEDNESDAY 6TH JANUARY 2016 AT 7.00PM**

There being no further business the Chairman declared the meeting closed.

_____CHAIR

_____DATE

**CYNGOR CYMUNED
LLANFAIR DYFFRYN CLWYD
COMMUNITY**

Minutes of the meeting held at the Neuadd Eleanor, Llanfair D.C. on Wednesday 6th January 2016 at 7.00 P.M.

Present:-Councillors Keith Mouldsdales (Chair), Medwen Roberts, Dennis Edwards, John Pugh, Tim Faire, Steve Whipp, David Baker and the Clerk.

County Councillor Hugh H Evans OBE.

Stuart Pearson and Darren Murray. (CFR-Community First Responders—Ruthin and Pwllglas).

Residents:- David Greenhalgh and Ian Fleming

PART 1

APOLOGIES-Councillors Jayne Mayers and Wini Davies

201. MINUTES

Minutes of the meeting held at Neuadd Eleanor on 4th November 2015 which were previously circulated.

RESOLVED-The minutes were approved and signed by the Chairman.

202. MATTERS ARISING

Minute 197.2. County Councillor Hugh H Evans considered the response from the County Council to be inadequate and should not have been an excuse for not undertaking this work. He continued by saying that upkeep of bridleways were being undertaken throughout Wales and this work should be prioritized by the County Council. Councillor Steve Whipp was of the opinion that this work should not be undertaken by the Community Council as previously suggested by Councillor John Pugh.

Minute 197.6 Mr David Greenhalgh stated that he made an observation that local children could be involved in litter picking not organising such a project.

RESOLVED-Comments duly noted.

203. PRESENTATION BY REPRESENTATIVES OF COMMUNITY FIRST RESPONDERS (CFR)—RUTHIN/PWLLGLAS.

The Chairman welcomed to the meeting Messrs Stuart Pearson and Darren Murray to discuss the work undertaken by this voluntary organisation.

They outlined their work by advising members that they covered an area of approx 8 miles radius of Ruthin/Pwllglas. Calls are received from a base in Llanfairfechan and when on call each person carries a fibrillator. The cost of this equipment being in excess of **£1500**. Members have to supply their own *Sat Nav*, vehicles and equipment. Training is undertaken by the ambulance service and they responded to 145 calls in 2014. Members were advised that the public were unaware of the work undertaken compared to RNLI and Mountain Rescue etc. The organisation had been in existence for 5 years had applied for charitable status and were on Twitter and Facebook.

County Councillor Hugh Evans mentioned that he would make further enquiries on having a fibrillator placed outside the entrance to County Hall.

Members then presented various questions to the guests.

After a very informative presentation the Chairman thanked both gentlemen for their attendance and presentation.

After the gentlemen had left County Councillor Hugh H Evans suggested that the Community Council consider in collaboration with adjoining Community Council's the purchase of a fibrillator.

RESOLVED-That this suggestion be considered at a later meeting.

204. **CORRESPONDENCE**

204.1 The Clerk had only four items to mention, the most important being a letter from Councillor Gwyneth Griffiths. The Clerk advised members that due to personal reasons she had decided to step down as a Community Councillor with immediate effect.

204.2 A letter had been received from the Ruthin branch of the Royal British Legion thanking for the financial donation towards the Poppy Appeal.

204.3 The Clerk advised members that he had received confirmation from Denbighshire County Council that the Scrutiny Cttee. at a meeting held on 16th November 2015 had adhered to a previous decision to close Ysgol Llanfair D.C. and Ysgol Pentrecelyn on 31st August 2017. A new school based on the existing sites would be opened in 2018 with one acting head.

204.4 A letter had been received from Darren Millar AM updating the position on the campaign to keep consultant –led maternity and woman's services at Glan Clwyd Hospital.

RESOLVED-That the correspondence be noted.

Minute 204.1 The Community Council regretted the resignation of Deputy Chair Councillor Gwyneth Griffiths, and on a proposal from Councillor John Pugh and Seconded by Councillor Medwen Roberts that the Clerk be requested to send a letter regretting her resignation and thanking her for her service and commitment whilst in office.

205. **PLANNING**

205.1 Application 20/2015/1070—Erection of two-storey extension to dwelling—6 Bron Y Clwyd—Llanfair D.C.—Ruthin.

This application was considered by the Chairman and Councillors Steve Whipp and Gwyneth Griffiths. The members fully supported the application.

RESOLVED-Confirm action taken by the Chairman and fellow Councillors.

205.2 Application 20/2015/1053—Single span bridge to be infilled with stone and foamed concrete to provide structural support and associated works—Overbridge—Pwllglas—Ruthin.

This application was considered by the Chairman and Councillors Gwyneth Griffiths and Steve Whipp.

The Chairman and Councillor Griffiths raised no objections/views.

Councillor Whipp made the following comments.

The proposal to infill beneath the bridge will result in the creation of a dam/barrier to an informal pathway especially to wildlife. The line of the old railway forms a public footpath which can be joined at Eyarth Bridge and which runs south west alongside the A494 and Afon Clwyd. There remains a track which although not a public footpath can be used to reach the track that goes over this bridge. Further progress under the bridge is not possible for humans although small mammals and reptiles will go under the bridge along this path. 3 No 30000 HDPE drainage pipes are proposed to be installed under the bridge as it is filled. It would be good to ensure that small mammals and reptiles continue to be able to pass long and under the bridge otherwise no objection.

Councillor Whipp also gave a further verbal report on this application together with further comments made by Mr Ian Fleming.

206. **HIGHWAYS AND ENVIRONMENT**

206.1 Councillor Steve Whipp addressed members on his correspondence with North Wales Police, also Speed and Noise on the A525, 20 MPH signs by schools and the Speed Group Watch. County Councillor Hugh H Evans advised members on the current situation regarding calming measures for Graigfechan.

206.2 Observations were made by members on defective styles throughout the County and Councillor Tim Faire commented that landowners and ramblers also had a responsibility.

206.3 The Chairman commented on the Christmas tree which is normally located near the War Memorial.

206.4 With the implementation of the new website members referred to the excellent work undertaken by Mr Miles Anderson whilst editor of the village magazine.

RESOLVED-

Minute 206.1 Members noted the comments from Councillor Steve Whipp and County Councillor Hugh H Evans.

Minute 206.3 The Community Council to purchase in future years a Christmas tree.

Minute 206.4 The Clerk be requested to send a letter to Mr Miles Anderson thanking him for his editorship of the village magazine.

PART 2

207. **FINANCE**

207.1 The Clerk submitted to members financial statements for the financial period 1st April 2015 to 31st December 2015 for the General and Business Accounts. Members were again advised of the problems regarding payment of tax to HMRC by DVSC.

207.2 The Clerk had received from the translator an invoice for **£277.13** appertaining to work the May, July and September minute

207.3 Renewal of subscription for membership of the SLCC for 2016 in the sum of **£77** had now been received. The Clerk recommended payment.

RESOLVED

Minute 207.1 The Clerk be thanked for his financial report and comments.

Minute 207.2 Payment be made for translation work

Minute 207.3 Renew subscription to SLCC .

208. ANNUAL REVIEW—REMUNERATION OF CLERK/RFO TO THE COUNCIL

The Clerk reminded members that this matter had been deferred from the November meeting.

The Clerk submitted to members documentation dated 24th June 2009 regarding his then salary review together with updated information dated 6th January 2016.

Members were advised by the Clerk that he commenced his duties as Clerk and Responsible Financial Officer in November 2003. In July 2005 the annual review took place at the March meeting but was subsequently changed to November of each financial year. Members agreed that the work load had increased significantly since his appointment.

The Clerk also requested that members consider increasing the allowance for use of his home from £3 to £4 per week. He stated that he should have been claiming the higher sum years earlier.

Having considered the report submitted to them members decided that an equated figure should be 300 hours per annum. Payment towards the use of his home should be increased and for the current financial year ending 31st March he should remain on SCP (Spinal Column Point) 25.

RESOLVED-On a Proposal from Councillor John Pugh and Seconded by Councillor Dennis Edwards that the Clerk be remunerated for working 300 hours per annum, the home allowance be increased to £4 per week and that he remain on Spinal Point 25. This being £11.296 per hour.

These proposals to be effective for the financial year ending 31st March 2016.

Carried Unanimously.

Date of the next meeting **NEUADD ELEANOR ON WEDNESDAY 2ND MARCH 2016 AT 7.00PM.**

There being no further business the Chairman declared the meeting closed.

_____ CHAIR

_____ DATE

**CYNGOR CYMUNED
LLANFAIR DYFFRYN CLWYD
COMMUNITY COUNCIL**

Minutes of the meeting held at the neuadd Eleanor, Llanfair D.C. on Wednesday 2nd March 2016 at 7.00 P.M.

Present:-Councillors Keith Mouldsdales (Chair), Steve Whipp, John Pugh, Jayne Mayers, Wini Davies, Medwen Roberts, David Baker, Dennis Edwards and Tim Faire, Ben Wilcox-Jones and the Clerk.

Residents:- Ian Fleming, David Greenhalgh, Tim Cook.

PART 1

APOLOGIES-County Councillor Hugh Evans OBE

209. MINUTES

Minutes of the meeting held at Neuadd Eleanor on 6th January 2016 which were previously circulated.

RESOLVED-The minutes were approved and signed by the Chairman.

210. MATTERS ARISING

210.1 Under minute 197.6 it was noted that Mr David Greenhalgh had made an observation that children from the local school had been litter picking.

210.2 It was noted that with respect to minute 206.4 that thanks were proposed to Mr Miles Anderson for his work in the past in providing a Christmas Tree for the village.

211. CORRESPONDENCE

There was no correspondence to be dealt with

212. PLANNING

There were no planning matters to be dealt with.

213. HIGHWAYS AND ENVIRONMENT

The meeting was attended by Mr Ben Wilcox-Jones. Mr Wilcox-Jones picked up from previous concerns that he had taken from previous meetings particularly concerning speeding vehicles through the village. Mr Wilcox-Jones explained that the County Council was constrained in Highways legislation in terms of what measures it could introduce. Llanfair DC was in the plan for roll out of the 20mph and advisory signs would be placed in the village by the school, as had been recommended by the Police. It was reported that these had been recently erected and that they had led to confusion for motorists who were faced with conflicting signs over short distances. Mr Wilcox-Jones advised that the effect of these signs would be monitored over a year or so and they would then be reviewed. Mr Wilcox-Jones asserted that the County Council was sympathetic to the problems and was determined to work with the Community Council to see what could be done. He also advised about the Community Speed Watch initiative by North Wales Police. Steve Whipp advised that he had volunteered and was to be trained shortly.

RESOLVED-That the comments of the Clerk and correspondence be noted.
Minute 213.1 That Mr Wilcox-Jones attend future meetings as appropriate to update the council.

PART 2

214. **FINANCE**

214.1 The Clerk submitted the following financial statement.

The financial statement of Clerk / Responsible Financial Officer for the financial year 2015/2016

	£	£
Salary as determined – January 2016 meeting	3388.80	
Less paid on account	Nil	3388.80
Use of home as office as determined at Jan 16		208.00
Reimbursement for stationary		40.50
Reimbursement of Post costs		21.14
	Total	3658.44

RESOLVED-That the Community Council approved and agreed the remuneration as proposed.

Date of the next meeting **NEUADD ELEANOR ON WEDNESDAY 4TH MAY 2016 AT 7.00PM**

There being no further business the Chairman declared the meeting closed.

_____CHAIR

_____DATE